



## Community Advisory Committee Meeting

Monday September 18, 2017

6:00 pm

Community Development Agency

224 W. Winton Ave., Room 9, Hayward CA 94544

# DRAFT

## Summary Minutes

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Bruce Jensen, Senior Planner at the County of Alameda, at least 2 working days before the meeting at (510) 670-5400 or Bruce.jensen@acgov.org.*

*If you have anything that you wish to be distributed to the Committee, please hand it to a member of EBCE staff who will distribute the information to the Committee members and other staff.*

1. **Roll Call: Present:** Member O'Neil, Landry, Platt, DeVar, Eldred, Gigliotti; Excused: Members: Chambers, Padilla, and Rames.
2. **Public Comment**

This item is reserved for persons wishing to address the Committee on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

**Barbara Stebbins** – Invited the CAC to the “Public Banks Power Local Renewables” on Monday 9/25/17 from 7:00 pm – 9:00 pm at Oakland City Hall, 3<sup>rd</sup> Floor 1 Frank Ogawa Plaza.

### CONSENT AGENDA

3. **Approval of Minutes**
  - July 6, 2017
  - July 18, 2018

**Member Platt motioned to approve the July 6, 2017 minutes as amended:**

- **Member O'Neil self-nominated for the shorter term.**

**And approve the July 18, 2017 minutes. Member O'Neil seconded the motion which Passed 5/0; Excused: Members: Chambers, Padilla, Rames and Gigliotti**

## **REGULAR AGENDA**

### **4. Chair's Report**

- Report on 8/2/17 Board of Directors Meeting
- Implementation Plan
- Local Development Business Plan
- Meeting structure

### **5. Monthly Meeting Schedule (Action item)**

The committee decided to:

- Rotation of meeting locations
- Setting meeting to 7:00 pm the Monday prior to a Board meeting

**The committee did not make a motion but casted votes as follows:**

**Mondays: Members O'Neil, Platt and Chair Eldred; Tuesdays: Member Landry and Vice-Chair Gigliotti; Abstained: Member DeVar; Excused: Members Chambers, Padilla and Rames**

### **6. Approval of EBCE Executive Committee (Discussion item)**

**Recommendation:**

1. Establish an Executive Committee of the Board of Directors to provide administrative and operational support to the CEO and oversight of the East Bay Community Energy Authority
2. Appointment by Chair of five voting members of the Board of Directors to serve on the Executive Committee, for a one-year term. The Executive Committee should have an odd number of Directors. Positions may be renewed without term limits

**Barbara Stebbins** – Spoke regarding community exclusion concerns and in support of a CAC member sitting on the committee.

**Chair Eldred motioned to recommend that a member of the CAC be allowed to sit on the Executive Committee. Member O'Neil seconded the motion which carried 6/0; Excused: Members Chambers, Padilla and Rames**

### **7. Update on Billing/Data Management/Call Center Selection and Authorization for CEO to Execute Contract (Action Item)**

**Recommendation:**

Delegate authority to Chief Executive Officer to execute a final contract with GridX/Concentrix that includes each of the key terms outlined in the background and discussion section and present final contract to EBCE Executive Committee for final approval.

**Hunter Stern** – Spoke regarding IBEW negotiations for a neutrality agreement with Calpine and requested CAC support and need for an outlined RFP process.

**Jessica Tovar** – Spoke in support of including specific criteria in contract:

- Creation of local jobs
- Local workforce
- Local Call center
- Vendor Capability
- Binding neutrality agreement

**Erica Etelson**– Spoke in support of criteria recommended by previous speaker; contracting with GridX and need to get program running.

**The committee remained neutral on a vendor and instead listed criteria for contracts:**

- **Enforceable labor standards**
- **Binding neutrality agreement**
- **Call center in Alameda county**
- **Unionized workforce**
- **Technical and professional capabilities**
- **Evaluation and prevention of potential worker displacement**

#### **8. Update on Credit and Banking services (Discussion item)**

Recommendation:

1. Receive report and provide feedback or direction
2. Select one member of the Board of Directors and one member of the Community Advisory Committee to participate in interviews with credit/banking services finalists.

The CAC supported bidder disclosure of investments to ensure mission alignment

**Continued until Credit and Banking Services RFP 17-2 closes, reviewed by the selection committee and contracts are drafted.**

#### **9. Update on Marketing and Community Outreach (Discussion item)**

**Not discussed**

#### **10. Overview of EBCE Staffing Plan and Hiring Progress (Discussion Item)**

**The CAC recommended moving the Manager of Community Engagement to a Director level.**

#### **11. Overview of Contracts Entered into by EBCE (Informational Item)**

**CAC discussed interest in reviewing contracts and need for CEO have authority to contract between Board meetings.**

#### **12. Committee Member and Staff Announcements**

**Chair requested the CAC Alternates request be moved to the Board.**

**13. Adjournment- to TBD**

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