



## **Community Advisory Committee Meeting**

Monday, December 4, 2017

7:00 pm

EBCE Office

1111 Broadway, Suite 3000 Oakland, CA

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at least 2 working days before the meeting at (510) 670-5936 or [Scabrera@ebce.org](mailto:Scabrera@ebce.org).*

*If you have anything that you wish to be distributed to the Board please hand it to the clerk who will distribute the information to the Board members and other staff*

### **1. Welcome & Roll Call**

### **2. Public Comment**

*This item is reserved for persons wishing to address the Board on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to three minutes per speaker.*

### **CONSENT AGENDA**

### **3. Approval of Minutes from November 13, 2017**

### **REGULAR AGENDA**

### **4. Chair's report**

### **5. CAC Procedures and Committee Development - Conflict of Interest Training**

### **REVIEW OF 12/6/17 BOARD OF DIRECTORS AGENDA**

### **6. CEO Report**

### **7. Update on Marketing and Phase 1/Municipal and Commercial Outreach Strategy (Informational Item)**

#### **Recommendation:**

Receive update and provide feedback on Marketing and Phase 1 outreach strategy.

**8. Update on Local Development Business Plan (Informational Item)**

Recommendation:

Receive informational update on Local Development Business Plan.

**9. Overview of EBCE Policy Development (Discussion Item)**

Recommendation:

Receive policy overview presentation and provide feedback as necessary.

**10. Authorization to Submit California Public Utilities Commission Payment (Action Item)**

Recommendation:

Authorize the Chief Executive Officer to issue payment to the California Public Utilities Commission (CPUC), in lieu of the performance bond as mandated by the CPUC for launch of EBCE's CCA program, in the amount of \$100,000.

**11. Authorize Execution of a Wholesale Energy Services Agreement with Northern California Power (Action Item)**

Recommendation:

Adopt a Resolution authorizing the Chief Executive Officer to execute a letter of intent and negotiate a final contract with the Northern California Power Agency (NCPA) for Wholesale Energy Services for a term of two years that includes a one year option for extension that EBCE has sole discretion to exercise. Among the key terms to be included in this contract is a competitive annual base price. Additionally, the Chief Executive Officer, Chief Operating Officer and Director of Power Resources will work with NCPA to develop a set of task orders within the base proposal cost, to support EBCE's set up of its procurement desk in three core areas:

- **Task 1: Schedule Coordination Services.** NCPA working with EBCE will set up schedule coordination services for EBCE which will include all necessary CAISO and CPUC registrations to enable EBCE to procure all necessary power and renewable energy products.
- **Task 2: Portfolio & Risk Management Policies.** NCPA will work with EBCE in parallel to develop short-, mid- and long-term portfolio management strategies in accordance to defined risk management policies and regulations. After an EBCE Energy Procurement Strategy and EBCE Risk Policy manual is developed, NCPA and EBCE will present to the board for final review.
- **Task 3: Enabling Agreements.** NCPA will support EBCE in executing enabling agreements (EIs) with creditworthy energy suppliers to procure all necessary power resources.

**12. Committee Member and Staff Announcements**

**13. Adjournment** – to Monday, January 15, 2017 Location: TBD