

**Department of  
Conservation and  
Development**

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Martinez, CA 94553

Phone: 1-855-323-2626

**Contra  
Costa  
County**



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Deputy Director

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**Victoria Mejia**  
Business Operations Manager

January 23, 2017

Board of Directors  
East Bay Community Energy  
Care of Chris Bazar, Director  
Alameda County Community Development Agency  
224 W. Winton Ave., Room 110  
Hayward, CA 94544

Dear Mr. Bazar,

Contra Costa County (County) and the cities within the County that are not members of MCE are considering whether to participate in a Community Choice Energy program. The two main options currently under consideration by the County Board of Supervisors (Board) are joining MCE or seeking membership in East Bay Community Energy (EBCE).

At its meeting on January 17, 2017, the Board directed County staff to request that the EBCE Board of Directors specify the process and conditions EBCE would require of any jurisdictions within the County that might seek membership in EBCE, including any costs of membership. It is my understanding that the Alameda County Community Development Agency is currently providing staff support to EBCE. In this capacity, I ask that you please place this request from the County on the EBCE Board of Directors agenda as soon as possible, preferably for its meeting on January 30, 2017.

The County would appreciate receiving a response to this request from EBCE by Friday, March 3, 2017, so that the County and cities with the County have the information necessary to make decisions about their potential participation in a Community Choice Energy program this spring. In your response, please indicate any costs that would be required from Contra Costa jurisdictions seeking membership in EBCE, the required actions and steps in the membership process, how Contra Costa jurisdictions would be represented on EBCE's Board, and the estimated date when electricity service would commence in jurisdictions accepted as EBCE members.

For your reference, attached is a letter the County recently received from MCE specifying terms of membership for jurisdictions within the County seeking membership in MCE during MCE's current inclusion period.

Should you have any questions concerning this request, please contact Jason Crapo, Deputy Director, at (925) 674-7722. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'JK', with a long horizontal stroke extending to the right.

John Kopchik, Director