



## **Board of Directors Meeting**

Wednesday, June 7, 2017

6:00 pm

Castro Valley Library

3600 Norbridge Ave.

Castro Valley, CA

## **SUMMARY MINUTES**

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Bruce Jensen, Senior Planner at the County of Alameda, at least 2 working days before the meeting at (510) 670-5400 or Bruce.jensen@acgov.org.*

*If you have anything that you wish to be distributed to the Board please hand it to a member of EBCE staff who will distribute the information to the Board members and other staff.*

### **1. Welcome & Roll Call**

CLOSED SESSION: Public Employee Appointment, Chief Executive Officer  
(Government Code § 54957(b))

**No reportable action taken in Closed session.**

### **2. Public Comment**

*This item is reserved for persons wishing to address the Board on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.*

**Kevin White** – spoke regarding Sunwalker Energy services, current projects, local labor and the importance of the local economy.

**Richard Hart** – spoke regarding the need to understand customer needs, Community Choice Aggregation and recommended that the Board appoint a business advisory committee.

**Josie Camacho** – Thanked the Board of Directors for their work, suggested that staff reach out to Laptop stakeholder

**Victor Uno** – Spoke regarding the need to engage labor and community groups.

**Jessica Tovar** – Spoke regarding the inclusion of unions and the community. Ms. Tovar also shared that the Clean Energy Alliance will be hosting an “Everything you wanted to know about going solar” informational meeting on

### **CONSENT AGENDA**

#### **3. Approval of Minutes from May 17, 2017 Board Meeting [Attachment](#)**

**Director Pilch motioned to approve the May 17, 2017 minutes. Vice-Chair Kalb seconded the motion which carried 11/0; Excused: Director Ellis**

### **REGULAR AGENDA**

#### **4. County Staff update**

##### **a) Data Management/Call Center RFP**

Staff issued a new RFP for Data Management and Call Center Services on Thursday, 6/1/17. The RFP incorporates Alameda County Small Loan and Emerging Business (SLEB) requirements and the submission period will close on Thursday, 6/22/17. Staff expects to present a contract for Data Management and Call Center Services to the Board in August.

##### **b) Contra Costa County Outreach – City of San Ramon**

Under direction of the EBCE Board, staff has minimized efforts to attract Contra Costa County (CCC) jurisdictions and will provide the Board with future CCC meeting information.

The City of San Ramon has indicated an interested in hearing the EBCE presentation prior to their jurisdiction making a decision on their community energy program. Staff is available to attend the City of San Ramon City Council meeting on Tuesday, 6/13/17 and will coordinate with interested Board members. Staff will report on the results of the presentation.

##### **c) Local Development Business Plan (LDBP)**

ALH Urban & Regional Economics (ALH; Principal: Amy Herman; Location: Berkeley) has started work on the LDBP with preliminary work products and a draft plan expected mid-summer and a final due in the fall.

Staff and consultants will host stake holder meetings and focus groups at the Alameda County Training and Education Center during the week of June 12 - 16, 2017 to collect input from stakeholders, local agencies, organizations and land owners on various topics relating to the development of the LDBP. EBCE Board Members will also have the opportunity to meet individually with the consultant team. Invitations to Board Members were sent the week of 5/22/17 and the registration deadline has been extended to 6/9/17.

Beginning in July the consultant team will begin providing periodic updates to the EBCE Board. ALH will also begin coordinating with other EBCE consultant teams.

[Attachment](#)

**5. Approval of Program Implementation Support Contract with LEAN Energy US**

[Attachment](#)

Approve the following recommendations:

- A. Approve an extension to the professional services agreement with Lean Energy US (Principal: Shawn Marshall; Location: Mill Valley) to assist county staff and provide subject matter expertise for EBCE implementation and program maintenance; and
- B. Adopt Resolution EBCE R-2017-06 authorizing the Chair to extend the professional service agreement with Lean Energy US (Principal: Shawn Marshall; Location: Mill Valley) for the period of 7/1/17- 5/31/18, in an amount not to exceed \$110,000

**Director Mendall motioned to approve an extension to the professional services agreement with Lean Energy, US and adopt Resolution EBCE R-2017-06. Director Hahn seconded the motion which carried 11/0; Excused: Director Ellis**

**Resolution: EBCE R-2017-06  
Contract: EBCE C-2017-3**

**6. Approval of Human Resources Support Contract with Koff & Associates**

[Attachment](#)

Recommendation:

Adopt Resolution EBCE R-2017-07 authorizing the Chair to execute a professional services agreement with Koff & Associates (Principal: ; Location: Berkeley) to provide recruitment and human resource services to EBCE, for the period of 6/8/17 – 12/8/17, in an amount not to exceed \$50,000

**Director Hahn motioned to adopt Resolution EBCE R-2017-07. Director Spedowski seconded the motion which carried 11/0; Excused: Director Ellis**

**Resolution: EBCE-2017-07  
Contract: EBCE C-2017-4**

**7. Appointment of Community Advisory Committee Members (CAC)**  
**[Attachment](#)**

Approve the following recommendations:

- A. Accept the recommendation of the Ad Hoc CAC Selection Committee and approve the appointment of:
  - a. Rev. Ken Chambers, West Side Missionary Baptist Church, Oakland;
  - b. Anne Olivia Eldred, California Nurses Assoc./ National Nurses United, Oakland;
  - c. Nick Gigliotti, IBEW 595 - JATC Alameda County, Pleasanton;
  - d. Cynthia Landry, SEIU Local 1021, Oakland;
  - e. Megan O'Neil, Local Clean Energy Alliance, Oakland;
  - f. Monica Padilla, Environmental/Energy Advocate and Ratepayer, Fremont;
  - g. Kenneth Platt, Borrego Solar, San Lorenzo;
  - h. Subin Varghese, Sustainable Economics Law Center, Fremont resident;
  - i. Chuck Rames, Environmental Advocate and Clean Energy Business, Castro Valley;
- B. Direct staff to coordinate the first CAC meeting; and
- C. Direct the CAC members, at their first meeting, to choose which three of the nine members shall serve an initial 2-year term as required by the EBCE Joint Powers Agreement, Section 4.9.

**Director Hahn motioned to accept the Ad Hoc CAC Selection Committee recommendation, directed staff to coordinate with the CAC and directed CAC members to select three members to serve an initial 2-year term. Director Mendall seconded the motion which carried 11/0; Excused Director Ellis**

**8. Board Policy Discussion re: Implementation Plan Elements**  
**[Attachment](#)**

Recommendation:

- A. Accept the Staff memorandum and slide presentation from EES/ RS2 Energy;
- B. Take public comments on the presentation and policy; and
- C. Make policy devisions as follows:
  - a. Organizational Structure: launch EBCE with lean staffing and support from consultants where needed;
  - b. Rate Design: Rate structures for EBCE should match those of PG&E;
  - c. Program Offerings: Launch EBCE with minimal program offerings;
  - d. Finance: Emphasize build-up of cash-reserves and pay off debt in early years; and
  - e. Long-Term: Transition to more investment in these areas as program matures and builds reserves

Continued to Wednesday, 6/21/17

**9. Board Member and Staff Announcements**

**Director Pilch inquired on the use of second alternates and informed the Board that the city of Albany will be absent from the next meeting.**

**10. Adjournment** – to June 21, 2017 (City of Hayward Council Chambers)