



## **Board of Directors Meeting**

Wednesday, November 1, 2017

6:00 pm

City of Hayward Council Chambers

777 B Street, Hayward, CA

**DRAFT**

## **Summary Action Minutes**

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*If you have anything that you wish to be distributed to the Board please hand it to a member of EBCE staff who will distribute the information to the Board members and other staff.*

### **1. Welcome & Roll Call**

**Present:** Directors: Pilch (Albany), Arreguin (Berkeley), Biddle (Dublin), Martinez (Emeryville), Bonaccorsi (Fremont), Mendall (Hayward), Carling (Livermore), Rood (Piedmont), Thomas (San Leandro), Eldred (Community Advisory Committee); Vice-Chair Kalb (Oakland) and Chair Haggerty (Alameda County)

**Excused:** Director Ellis (Union City)

### **2. Pledge of Allegiance**

### **3. Public Comment**

*This item is reserved for persons wishing to address the Board on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.*

## **CONSENT AGENDA**

### **4. Approval of Minutes from October 18, 2017**

**Director Mendall motioned to approve the October 18, 2017 minutes. Director Biddle Seconded the motion which carried 10/0; Excused: Directors: Arreguin and Ellis**

## **REGULAR AGENDA**

### **5. CEO Report**

The CEO introduced Chief Operating Officer, Howard Chang and intent to send a letter of support to the Lawrence Livermore lab in support of their micro grid project.

### **6. Reject all bids for Billing/Data Management/Call Center RFP-1 and Authorize Execution of Agreement with SMUD (Action Item)**

#### **Recommendation:**

Adopt a Resolution authorizing the Chief Executive Officer to execute a letter of intent and a final contract with the Sacramento Municipal Utility District (SMUD) for Data Management, Billing and Call Center Services for a term of two years that may include options for extension that EBCE has sole discretion to exercise.

Additionally, the Chief Executive Officer will work with SMUD to develop a set of task orders above the base cost in SMUD's bid, to support EBCE's set-up of its in-house call center in two phases. Phase one will be the set-up of a customer service center focused on escalated calls and other customer service and outreach tasks. Phase two will be the set-up of a full service call center to handle all front line calls. The target roll-out for Phase one will be one year from the execution of the contract, the target roll-out for Phase two will be by the end of the two year contract term.

**Jessica Tovar** – Thanked the Board for stressing the importance of local jobs and work force; the CEO for including the East Bay Clean Power Alliance criteria, and the CAC for their support. Ms. Tovar also spoke in support of contracting with SMUD and a defined RFP process.

**Hunter Stern** – Spoke regarding the potential loss of jobs for IBEW members, thanked the CAC for including neutrality language in their recommendation and spoke in support of contracting with Calpine

The Board Discussed:

- Local job creation and workforce contract conditions
- Process and timeline to bring Billing/Data Management and Call Center functions in-house

**Director Rood motion to approve staff recommendation. Director Biddle seconded the motion which carried 11/0; Excused: Director Ellis**