



Board of Directors Meeting

Wednesday, December 6, 2017

6:00 pm

City of Hayward Council Chambers

777 B Street, Hayward, CA

DRAFT

Summary Action Minutes

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If you have anything that you wish to be distributed to the Board please hand it to a member of EBCE staff who will distribute the information to the Board members and other staff.

1. Welcome & Roll Call

Present: Directors: Biddle (Dublin), Martinez (Emeryville), Bacon (Fremont), Mendall (Hayward), Spedowfski (Livermore), Thomas (San Leandro), Rames (Community Advisory Committee); Vice-Chair Kalb (Oakland) and Chair Haggerty (Alameda County)

Excused: Directors: Pilch (Albany), Arreguin (Berkeley), Ellis (Union City), and Rood (Piedmont)

2. Pledge of Allegiance

3. Public Comment

This item is reserved for persons wishing to address the Board on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

CONSENT AGENDA

4. Approval of Minutes from November 15, 2017

Director Spedowski motioned to approve the November 15, 2017 Minutes. Director Biddle seconded the motion which carried 7/0; Excused: Directors: Arreguin, Ellis, Pilch, Rood and Vice-chair Kalb

REGULAR AGENDA

5. CEO Report

Jessica Tovar – Spoke regarding the Local Development Business plan, organizations that work with East Bay Clean Power Alliance and early procurement process.

Barbara Stebbins – Spoke regarding early procurement, union participation, adoption of an early roll out of Feed-in tariff projects to meet program goals and allow a local project to launch. Ms. Stebbins also spoke in support of completing the LDBP as soon as possible.

Victor Uno – Speaking on behalf of IBEW, Mr. Uno suggested the CEO clearly state the LDBP is the action guide for the program and in support of an early rollout.

6. Update on Marketing and Phase 1/Municipal and Commercial Outreach Strategy (Informational item)

Recommendation:

Receive update and provide feedback on Marketing and Phase 1 outreach strategy.

Presented

7. Update on Local Development Business Plan (Informational Item)

Receive informational update on Local Development Business Plan.

Presented

Barbara Stebbins – East Bay Clean Power Alliance (EBCPA) Thanked the CEO for the opportunity to review the LDBP task drafts. EBCPA is supportive of the programs that have been posted, would like to see more local projects and the completion of the LDBP.

8. Overview of EBCE Policy Development (Discussion Item)

Recommendation:

Receive policy overview presentation and provide feedback as necessary.

Presented

The Board Discussed:

- **Types of policies being reviewed**
- **Prioritization of Human Resource policies**
- **Reviewing other similar jurisdictions**

Jennifer West – Spoke regarding StopWaste.org technical advisory group and offered to share policy development practices with EBCE.

9. Authorization to Submit California Public Utilities Commission Payment (Action Item)

Recommendation:

Authorize the Chief Executive Officer to issue payment to the California Public Utilities Commission (CPUC) in lieu of the performance bond, as mandated by the CPUC for launch of EBCE's CCA program, in the amount of \$100,000.

Vice-chair Kalb motioned to authorize the CEO to issue payment to the California Public Utilities Commission in lieu of the performance bond. Director Medall seconded the motion which carried 8/0; Excused: Directors: Arreguin, Ellis, Pilch and Rood.

10. Authorize Execution of Wholesale Energy Agreement with Northern California Power Agency (Action Item)

Recommendation:

Adopt a Resolution authorizing the Chief Executive Officer to execute a letter of intent and negotiate a final contract with the Northern California Power Agency (NCPA) for Wholesale Energy Services for a term of two years that includes a one year option for extension that EBCE has sole discretion to exercise. Among the key terms to be included in this contract is a competitive annual base price. Additionally, the Chief Executive Officer, Chief Operating Officer and Director of Power Resources will work with NCPA to develop a set of task orders within the base proposal cost, to support EBCE's set up of its procurement desk in three core areas:

- **Task 1: Schedule Coordination Services.** NCPA working with EBCE will set up schedule coordination services for EBCE which will include all necessary CAISO and CPUC registrations to enable EBCE to procure all necessary power and renewable energy products.
- **Task 2: Portfolio & Risk Management Policies.** NCPA will work with EBCE in parallel to develop short-, mid- and long-term portfolio management strategies in accordance to defined risk management policies and regulations. After an EBCE

Energy Procurement Strategy and EBCE Risk Policy manual is developed, NCPA and EBCE will present to the board for final review.

- **Task 3: Enabling Agreements.** NCPA will support EBCE in executing enabling agreements (EElS) with creditworthy energy suppliers to procure all necessary power resources.

Victor Uno – Thanked the CEO for the process, selection of NCPA and spoke to the importance of local energy procurement/generation to create local jobs and workforce development.

Director Mendall motioned to authorize the CEO to execute a letter of intent and negotiate a final contract with Norther California Power Agency. Vice-Chair Kalb seconded the motion which carried 8/0; Excused: Directors: Arreguin, Ellis, Pilch and Rood.

11. Board Member and Staff Announcements

There were no announcements

12. Adjourned – to Wednesday, January 17, 2017