



Staff Report Item 19

TO: East Bay Community Energy Board of Directors

FROM: Nick Chaset, CEO

SUBJECT: Formation of EBCE Executive Committee

DATE: January 17, 2018

Recommendation

Appoint an Executive Committee of the Board of Directors to provide in-depth review of certain operational and policy matters of the EBCE, as directed by the Board from time to time. The Executive Committee will be comprised of 5 Board members who can serve the anticipated term of at least one year.

Background

The EBCE Joint Powers Agreement Section 4.6 provides that the Board will establish an Executive Committee comprised of a smaller number of Directors and that the Board may delegate authority to the Executive Committee subject to the limitations in the Agreement.

The purpose of the EBCE Executive Committee is to provide input and support to the CEO on operational and policy matters that benefit from more focused discussion and vetting prior to coming before the full Board for action. Other CCAs utilize executive committees in this manner.

Analysis & Discussion

Chair Scott Haggerty, Jesse Arreguin, Diane Martinez, Al Mendall and Dan Kalb have expressed interest and willingness to serve on the Executive Committee.

The Executive Committee is subject to the Brown Act, with noticed and public meetings, and should establish a regular meeting time at its first meeting, if possible. Initially, staff recommends the Executive Committee schedule quarterly regular meetings with no less than two meetings held per year. Additional meetings can be added as special or adjourned meetings.

Staff proposes that the Executive Committee focus on five functional areas as follows:

- 1) EBCE Finance and Administration
- 2) EBCE Energy Procurement and Energy Risk Management
- 3) EBCE Regulatory and Legislative Engagement
- 4) EBCE Marketing and Customer Engagement
- 5) EBCE Rates, Customer Programs and Local Development

In addition to these five areas, the Executive Committee could also review personnel materials or any other items at the discretion of the Board.