



Staff Report Consent Item 9

TO: East Bay Community Energy Board of Directors

FROM: Nick Chaset, Chief Executive Officer

SUBJECT: Contracts Entered Into from March 21, 2018 to April 18, 2018

DATE: April 18, 2018

RECOMMENDATION

Accept the CEO's report on Contracts Entered in between March 21 and April 18

ANALYSIS & DISCUSSION

The following are contracts that EBCE CEO Nick Chaset has entered into over the last month under his Board-granted contracting authority:

ALH Economics: ALH Economics is the prime contractor for the Local Development Business Plan project. On March 28, 2018, their contract with Alameda County ended. EBCE has entered into a contract, based on the same terms, scope and budget as the County contract, so that ALH Economics and their consultant team can complete their work on the LDBP. The Contract covers the residual \$33,980 not billed to Alameda County.

Circlepoint: Circlepoint was selected through a competitive process in April 2017 to provide community outreach, marketing, and customer notification services. The agreement between Circlepoint and the County Development Agency ended on April 11, 2018. EBCE entered into a contract with Circlepoint on April 12, 2018 to complete the scope of work with the budget remaining from the original contract. Authority to negotiate and execute this agreement was approved by the board on March 21, 2018.