



Staff Report Item \_\_\_\_

**TO:** East Bay Community Energy Board of Directors  
**FROM:** Nick Chaset, CEO  
**SUBJECT:** Formation of Two Board of Directors Sub-Committees (action item)  
**DATE:** November 7, 2018

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**Recommendation**

Form two additional Sub-Committees to the Board of Directors:

- 1) Sub-Committee on Marketing, Regulatory and Legislative Matters
- 2) Sub-Committee on Finance, Administration and Procurement

**Background**

As East Bay Community Energy continues to progress towards full operations, forming two standing Board of Directors sub-committees focused on both operational and policy matters will provide greater opportunity for Board members to engage more deeply in the on-going operations of East Bay Community Energy. The intent of forming the Sub-Committees is engage members of the Board of Directors in the operational decision making of East Bay Community Energy and provide a forum for Board Members to delve more deeply into these issues. At this time, these two sub-committees to the Board shall have no formal delegation of authority to make decisions for the full Board of Directors. The following is an initial overview of the scope of the two sub-committees.

Sub-Committee on Marketing, Regulatory and Legislative Matters:

- Discuss EBCE marketing activities, upcoming marketing campaigns and outreach
- Discuss major regulatory developments
- Discuss major legislative developments

Sub-Committee on Finance, Administration and Procurement:

- Review and discuss EBCE administrative policies and procedures
- Discuss EBCE energy procurement activities
- Review and discuss EBCE finances