



Draft Mintutes

Special

Executive Committee Meeting

Friday, October 12, 2018

12:00 pm

East Bay Community Energy Offices

1111 Broadway, 3rd Floor Room 3D

Oakland CA

Teleconference Location: Councilmember Mendall's Office

777 B Street, Hayward CA

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1. Welcome & Roll Call

Present: Director Haggerty and Chair Martinez

Teleconference: Director Mendall

Excused: Director Kalb and Vice-chair Arreguin

Public Comment

This item is reserved for persons wishing to address the Committee on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to three minutes per speaker. The Committee Chair may increase or decrease the time allotted to each speaker

There was no public comment

2. Approval of the Minutes from September 28, 2018

Director Haggerty motioned to approve the September 28, 2018 minutes. Director Mendall seconded the motion which carried 3/0 excused Director Kalb and Vice-chair Arreguin

3. Approval of a professional service agreement with Energy GPS, LLC

Approve a professional services agreement with Energy GPS, LLC (Principal: Jeffrey S. Richter; Location: Portland, OR) to provide technical energy services support to energy procurement activities, and authorize the CEO, or his designee, to execute the agreement. - Capped at \$125k

The Committee discussed:

- Agreement's Insurance Liability cap of \$2MM
- Scope and cost of agreement. Possibility for potential liability to exceed cap of coverage.
- Which parties would be able to file claims with EBCE
- Indemnification requirement
- Creating policy to establish contractor liability and indemnity requirements

Director Mendall Motion to Approve a Professional Services and agreement and directed staff to bring future agreements to the full board for deliberation. Director Haggerty seconded the motion which carried 3/1; No: Chair Martinez; Excused: Director Kalb and Vice-chair Arreguin

4. Committee Member and Staff Announcements

5. Adjourned