



Staff Report Item 8

TO: East Bay Community Energy Board of
FROM: Directors Nicolas Chaset
SUBJECT: Consulting Services Agreement for Architecture Services
DATE: February 16, 2022

Recommendation

Adopt a Resolution authorizing the CEO to negotiate and execute a Consulting Services Agreement (“CSA”) for architectural services with one of two firms: Komorous-Towey Architects or AE3 Partners, for a total agreement amount ranging between \$400,000 and \$600,000, and with an agreement term through December 31, 2023.

Background and Discussion

In January 2022, EBCE issued a Request for Qualifications for architectural services to Alameda County’s General Service Agency’s (“GSA”) list of five pre-qualified architectural firms. EBCE sought to leverage the Alameda County GSA’s procurement process to ensure that the firms responding to the RFQ met the County’s rigorous procurement standards. EBCE received two responses to the RFQ. One from Komorous-Towey and the other from AE3 Partners. Both firms are headquartered in the Bay Area with offices in Oakland and have extensive experience working in Alameda County.

EBCE staff is currently in the process of completing its review of the submissions from both architectural firms and is scheduling time to walk through projects that both firms have completed that are similar in scope and size to what EBCE seeks to accomplish at its 251 8th St. location.

EBCE staff is seeking authority to enter into a CSA with one of the two firms expeditiously in order to have the opportunity to complete an initial phase of the design and construction at 251 8th St by fall 2022, when EBCE’s current office lease ends.

Budget Impact

EBCE staff forecasts that the work associated with this CSA will cost between \$400,000 and \$600,000.

Attachments

1. Resolution Authorizing the CEO to Select an Architect and to Negotiate and Execute a Consulting Services Agreement for Architectural Services

RESOLUTION NO. R-2022-__

A RESOLUTION OF THE BOARD OF DIRECTORS

**OF THE EAST BAY COMMUNITY ENERGY AUTHORITY AUTHORIZING THE CEO TO
SELECT AN ARCHITECT AND TO NEGOTIATE AND EXECUTE A CONSULTING SERVICES
AGREEMENT FOR ARCHITECTURAL SERVICES**

WHEREAS The East Bay Community Energy Authority (“EBCE”) was formed as a community choice aggregation agency (“CCA”) on December 1, 2016, Under the Joint Exercise of Power Act, California Government Code sections 6500 *et seq.*, among the County of Alameda, and the Cities of Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Piedmont, Oakland, San Leandro, and Union City to study, promote, develop, conduct, operate, and manage energy-related climate change programs in all of the member jurisdictions. The cities of Newark and Pleasanton, located in Alameda County, along with the City of Tracy, located in San Joaquin County, were added as members of EBCE and parties to the JPA in March of 2020.

WHEREAS EBCE has purchased an office building at 251 8th Street, Oakland, that requires renovations to be utilized;

WHEREAS EBCE issued a Request for Qualifications (RFQ) for architectural services to all five vendors from Alameda County’s General Service Agency list of pre-qualified architectural firms with the intent of finding a qualified firm to provide renovation services for the 251 8th Street office building;

WHEREAS EBCE has narrowed the pool of vendors to two architectural firms, Komorous-Towey Architects and AE3 Partners, of which one will be selected;

WHEREAS it is anticipated that the cost of these services will range between \$400,000 and \$600,000.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE EAST BAY COMMUNITY ENERGY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Grant the CEO authority to select one from the above vendors.

Section 2. Grant the CEO authority to negotiate and execute a Consulting Services Agreement for architectural services not to exceed \$600,000 through December 31, 2023. The Agreement will be approved as to form by the General Counsel.

ADOPTED AND APPROVED this 16th day of February, 2022.

Dianne Martinez, Chair

ATTEST:

Clerk of the Board