



Consent Item 11

TO: East Bay Community Energy Board of Directors

FROM: Zac Thompson, Distributed Energy Resources Program Associate

SUBJECT: Amendment to Consulting Services Agreement with Stantec for EV Charging Design Engineering Services

DATE: June 15, 2022

Recommendation

Adopt a Resolution authorizing the CEO to negotiate and execute a Fourth Amendment to the Consulting Services Agreement between East Bay Community Energy (“EBCE”) and Stantec for EV charging design engineering services, to increase the compensation amount by \$150,001 for a total amount not to exceed \$250,000, and to update and expand the Scope of Work to include Electric Vehicle (“EV”) Design Engineering services for additional cities within EBCE’s service territory.

Background and Discussion

Stantec was selected as EBCE’s EV charging design engineering consultant through a competitive selection process. Stantec has provided services related to EV Design Engineering services to EBCE for the cities of Oakland, Piedmont, and Livermore, California. Stantec was selected for their expertise, history of completing similar projects for other public agencies, a clear and detailed outline—both in breadth and depth—in response to the instructions as stated in the solicitation for written quotes, and cost estimate for completing the Scope of Work. In February of 2021, EBCE’s CEO executed a Consulting Services Agreement (“CSA”) with Stantec for EV charging design engineering services. The CSA was amended three times: In June 2021, January 2022, and May 2022, all for the purposes of increasing the total compensation, expanding the scope of work, and to extend the termination date.

This proposed Fourth Amendment to the CSA with Stantec will update the Scope of Work to include EV Design Engineering services for additional cities within EBCE's service territory, and will increase the compensation amount to account for an increased number of EV charging projects. EBCE is aiming to develop several more EV fast charging hubs, which will require Design Engineering services; thus, EBCE staff seek to increase the not to exceed amount of this CSA by \$150,001 to account for the additional cost of these services.

Fiscal Impact

All program costs will be funded through the Local Development budgets already authorized for this fiscal year.

Attachment

1. Resolution of the Board of Directors Authorizing the CEO to Negotiate and Execute a Fourth Amendment to the Consulting Services Agreement with Stantec.

RESOLUTION NO. R-2022-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EAST BAY COMMUNITY ENERGY AUTHORITY AUTHORIZING THE CEO TO
NEGOTIATE AND EXECUTE A FOURTH AMENDMENT TO THE CONSULTING SERVICES
AGREEMENT WITH STANTEC**

WHEREAS, The East Bay Community Energy Authority (“EBCE”) was formed as a community choice aggregation agency (“CCA”) on December 1, 2016, Under the Joint Exercise of Power Act, California Government Code sections 6500 *et seq.*, among the County of Alameda, and the Cities of Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Piedmont, Oakland, San Leandro, and Union City to study, promote, develop, conduct, operate, and manage energy-related climate change programs in all of the member jurisdictions. The cities of Newark and Pleasanton, located in Alameda County, along with the City of Tracy, located in San Joaquin County, were added as members of EBCE and parties to the Joint Powers Authority in March of 2020;

WHEREAS, Stantec was selected through a competitive selection process among the submissions received in response to a solicitation of written quotes, as the most qualified consultant to provide EV design engineering services to EBCE;

WHEREAS, in February 2021 the CEO executed Consulting Services Agreement with Stantec for EV charging design engineering services for an amount not to exceed \$8,900 (“Agreement”). The Agreement was amended June 2021, January 2022, and May 2022, all to add additional compensation, expand the Scope of Work, and extend the termination date; and

WHEREAS, EBCE seeks to develop several more EV fast charging hubs, which will require updating the Agreement’s Scope of Work to include additional cities in EBCE service territory, thus, EBCE staff seek to increase the total amount of compensation of the Agreement by \$150,001 to account for the additional cost of these services.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE EAST BAY COMMUNITY ENERGY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The CEO is hereby authorized to negotiate and execute a Fourth Amendment to the Consulting Services Agreement with Stantec for EV charging design engineering services, to update the Scope of Work within the Agreement to include additional cities within EBCE’s service territory, and to increase the total compensation by \$150,001, for a total amount not to exceed \$250,000.

ADOPTED AND APPROVED this 15th day of June, 2022.

Dianne Martinez, Chair

ATTEST:

Adrian Bankhead, Clerk of the Board