



## Finance, Administration, and Procurement Subcommittee Meeting

Friday, November 4, 2022  
10:00am

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81690389009>

Or join by phone by dialing: +1 669 900 6833

Webinar ID: 816 9038 9009

*Consistent with the provisions of Assembly Bill 361, the East Bay Community Energy Board of Directors and standing committee meetings will be held via teleconference/videoconference during the current State of Emergency. Any interested member of the public can participate via Zoom by utilizing the link listed above or telephonically by utilizing the dial-in information listed on this agenda.*

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at least 2 working days before the meeting at (510) 906-0491 or [cob@ebce.org](mailto:cob@ebce.org).*

*If you have anything that you wish to be distributed to the Financial, Administrative and Procurement Subcommittee, please email it to the clerk by 5:00 pm the day prior to the meeting.*

### 1. Welcome & Roll Call

### 2. Public Comment

*This item is reserved for persons wishing to address the Financial, Administrative and Procurement Subcommittee on any EBCE-related matters that are not otherwise on this meeting agenda. Public comment on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Financial, Administrative and Procurement Subcommittee are customarily limited to three minutes per speaker. The Chair may increase or decrease the time allotted to each speaker.*

### 3. Approval of Minutes from September 16, 2022

### 4. Budget to Actuals (Informational Item)

Review Budget performance to Actual expenses in FY 2022

- 5. Reserve Contribution (Informational Item)**  
Review proposed contribution to reserve funds
- 6. Credit Card Policy Amendment (Informational Item)**  
Review proposed changes to EBCE's credit card policy
- 7. Committee Member and Staff Announcements including requests to place items on future Board Agendas**
- 8. Adjournment to date: TBD**