



**Finance, Administration, and Procurement Subcommittee
Meeting**

Draft Minutes

Friday, September 16, 2022
10:00am

<https://us02web.zoom.us/j/81690389009>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

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Webinar ID: 816 9038 9009

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If you have anything that you wish to be distributed to the Committee, please email it to the clerk by 5:00 pm the day prior to the meeting.

1. Welcome & Roll Call

Present: Directors Valle (Alameda County), Marquez (Hayward), Cavanaugh (Piedmont), Narum (Pleasanton), and Chair Hannon (Newark)

Director Valle joined the meeting at 10:05am

2. Public Comment

This item is reserved for persons wishing to address the Committee on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to three minutes per speaker and must complete an [electronic speaker slip](#). The Board Chair may increase or decrease the time allotted to each speaker.

There were no speakers for public comment.

3. Approval of Minutes from June 10, 2022

EBCE is committed to protecting our environment and is proud to be a
[Certified California Green Business](#)

Director Narum (Pleasanton) motioned to approve the Minutes. Director Cavanaugh (Piedmont) seconded the motion, which passed 4/0. Excused: Director Valle (Alameda County).

Director Valle joined the meeting at 10:05am

4. **Audit Progress Report (Informational Item)**
Update to the committee on the status of the audit

There were no speakers for public comment.

5. **Credit Facility (Informational Item)**
Inform the committee about progress as it relates to establishing our new credit facility

There were no speakers for public comment.

6. **Lease Extension (Informational Item)**
Inform committee about lease extension at EBCE HQ (1999 Harrison)

There were no speakers for public comment.

7. **Committee Member and Staff Announcements including requests to place items on future Board Agendas**

There were no announcements or requests to place items on future Board agendas.

8. **Adjournment to Friday, October 14, 2022 at 10:00am**