



Consent Item 8

TO: East Bay Community Energy Board of Directors

FROM: Nick Chaset, Chief Executive Officer

SUBJECT: Contracts Entered Into

DATE: February 15, 2023

RECOMMENDATION

Accept the CEO's report on contracts that EBCE has entered, as required by the Administrative Procurement Policy from January 12, 2023 to February 8, 2023

C-2023-001 Maher Accountancy (San Rafael) First Amendment to CSA extends the term for one additional year through December 31, 2023, increases the not-to-exceed amount by \$270,400 for the term of January 1, 2023 to December 31, 2023, for a total amount not to exceed \$525,400,

C-2023-002 EdenRed Benefits (Waltham, MA) Service Agreement provides commuter benefits services for qualifying & participating employees - transit, parking and bicycling benefits. Cost will be \$3 or \$4 per month per participating employee with a minimum cost of \$100 per month.

C-2023-003 Formstack Master Services Agreement to license software that operates within Salesforce and supports the creation and presentation of data input forms that can reside on our website, and allows customers to input information (for example an application for a program) that is then fed directly into Salesforce. Total cost is less than \$12,000 per year.

C-2023-004 Thrive Mind Collaborative (San Luis Obispo, CA) Master Services Agreement for leadership coaching and consulting services for up to 8 staff members for six months, at a cost of \$30,000.

C-2023-005 Langan Engineering and Environmental Services First Amendment to CSA Clarifies that the vendor must be in compliance with any Federal Grants.

C-2023-006 Weideman Group Fourth Amendment to CSA adds \$125,000 to the compensation for the 2023 year and extends the term to 12/32/2023.

C-2023-007 Pacific Gas & Electric Customer Payment Coupon Contract # 50073187 V1 For construction work within EBCE's EV charging installation project in Piedmont. An \$2,500 advance fee was paid for this project, and the actual cost was \$434.50 and the difference has been refunded.

C-2023-008 Bonfire Women (Chicago, IL) Consulting Services Agreement for leadership training and development services through 12/31/2023, compensation not to exceed \$80,000.

C-2023-009 Myst AI Termination Letter terminates all services effective June 30, 2023.

C-2023-010 Keyes and Fox Joint Representation Agreement between EBCE, PCE, MCE, SCP, & City of San Jose before the California Public Utilities Commission ("Commission") in the Self Generation Incentive Program proceeding, Rulemaking 20-05-012. Cost will be split among each CCAs and fees will be billed individually according to each Consulting Services Agreement.