



**Consent Item 12
CAC Item C6**

TO: Ava Community Energy Authority

FROM: Cait Cady, Public Engagement Coordinator

SUBJECT: **2024 Community Advisory Committee (CAC) appointments
(Action Item)**

DATE: March 20, 2024

Recommendation

Adopt a Resolution approving the appointments of new Community Advisory Committee (“CAC”) Members to fill current vacancies.

Background and Discussion

On [December 20, 2023](#), the Board of Directors approved a series of updates to the CAC Guide and Appointment process. The impetus for these updates was the recent inclusion of two more San Joaquin County communities within Ava’s Joint Powers Authority (JPA)—i.e., the cities of Stockton and Lathrop. The updates included the following:

- Adjustments to the CAC’s regional seat allocations to include Stockton and Lathrop (see below);
- Establishing that vacancies on the CAC will be filled on a semi-annual basis;
- Staggering terms for current and future CAC Members;
- Providing a new appointment process and term limits for At-large Members; and
- Other administrative updates.

The CAC is composed of twelve active seats (Members)—ten of which represent specific Service Area Regions, and two of which serve as At Large members representing the entire service area—and five alternate seats (Alternates). Each Service Area Region is allocated seats based on cumulative electricity load, which corresponds with each jurisdiction’s JPA vote share. The current composition and regional seat allocations are summarized in the table below:

Table 1: Community Advisory Committee (CAC) Seat Allocations

Ava Service Area Region	JPA Vote Share	CAC Seat Allocation	Alternate Seat Allocation
North Albany, Berkeley, Oakland, Emeryville, and Piedmont	27.7%	3	1
East Dublin, Livermore, and Pleasanton	12.8%	1	1
South Fremont, Union City and Newark	20.1%	2	1
Central Hayward, San Leandro, and Alameda County Unincorporated	18.5%	2	1
San Joaquin County Tracy, Stockton, and Lathrop	20.9%	2	1
At-Large		1	
At-Large		1	

The last open application period for vacant CAC positions ended in February of 2021, and the Board of Directors approved the corresponding appointments in April and May of 2021. At this time, the CAC has the following vacancies:

Ava Service Area Region	Number of Vacant Member Positions	Number of Vacant Alternate Positions
North Albany, Berkeley, Oakland, Emeryville, and Piedmont	1	1
East Dublin, Livermore, and Pleasanton	1	1
South	N/A	1

Fremont, Union City and Newark		
Central Hayward, San Leandro, and Alameda County Unincorporated	N/A	1
San Joaquin County Tracy, Stockton, and Lathrop	N/A	1
At-Large	N/A	
At-Large	N/A	
Total Vacancies	2	5

In December of 2023, Ava staff created an online application for members of the public interested in applying for the vacant CAC seats in their region(s). The application period was open from December 23, 2023 through March 4, 2024. When the application first opened in December 2023, the deadline to apply was February 2, 2024. With the anticipated opening of an additional seat in the North County region, the deadline was extended to March 4, 2024. During the application period, Ava staff completed an additional round of outreach to announce the opening of the North region position and the extended deadline for all applicants.

The application period was announced through multiple communication channels, including, but not limited to, the following:

- Emailing all Ava Board Members and Board Alternates draft language and links to the application to disseminate to their constituents;
- Creating a pop-up announcement on Ava’s website/homepage from early January to the March 4th deadline;
- Including a description and link to the application in the [January edition of Ava’s Direct Current Newsletter](#);
- Posting about the opportunity on Ava’s social media channels (e.g., Facebook, LinkedIn, Instagram, and X);
- Announcing the application period to Ava’s municipal staff partners in every JPA member-jurisdiction, and creating outreach materials that cities could use in their newsletters and social media channels;
- Email outreach to Community Based Organizations (CBOs) across Ava’s service area, including Ava Local Sponsorship recipients;

Ava received 21 completed applications by the end of the application period. These applications included 12 from the North region, 3 from the Central region, and 6 from the East region. No applications were received from the San Joaquin County region or the South region.

Staff distributed the completed applications and solicited appointment recommendations from the Board Members representing the CAC region of each respective applicant. Appointment recommendations from Board Directors are summarized below:

Ava Service Area Region	Appointment Recommendation
North Albany, Berkeley, Oakland, Emeryville, and Piedmont	Indira Balkissoon (Member) Peter Weiner (Alternate Member)
East Dublin, Livermore, and Pleasanton	Pete Stephenson (Member) Jill Gile (Alternate Member)
South Fremont, Union City and Newark	
Central Hayward, San Leandro, and Alameda County Unincorporated	Rachel DiFranco (Alternate Member)
San Joaquin County Tracy, Stockton, and Lathrop	

Fiscal Impact

There is no new fiscal impact to approving the appointment of new CAC Members and Alternates. The current CAC stipend budget is \$20,400 and current stipends are \$123.55 per meeting.

Committee Recommendation

The appointment recommendations of Board Members from each respective Ava service area region are summarized in the table above.

Attachments

- A. Resolution of the Board of Directors of the Ava Community Energy Authority to Authorize the Appointments of New Community Advisory Committee Members and Alternate Members

RESOLUTION NO. R-2024-xx
A RESOLUTION OF THE BOARD OF DIRECTORS
OF AVA COMMUNITY ENERGY AUTHORITY TO APPROVE THE APPOINTMENTS
OF NEW COMMUNITY ADVISORY COMMITTEE MEMBERS AND ALTERNATE
MEMBERS

WHEREAS The Ava Community Energy Authority (“Ava”) was formed as a community choice aggregation agency (“CCA”) on December 1, 2016, Under the Joint Exercise of Power Act, California Government Code sections 6500 *et seq.*, among the County of Alameda, and the Cities of Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Piedmont, Oakland, San Leandro, and Union City to study, promote, develop, conduct, operate, and manage energy-related climate change programs in all of the member jurisdictions. The cities of Newark and Pleasanton, located in Alameda County, along with the City of Tracy, located in San Joaquin County, were added as members of Ava and parties to the JPA in March of 2020. The city of Stockton, located in San Joaquin County was added as a member of Ava and party to the JPA in September of 2022. The city of Lathrop, located in San Joaquin County, was added as a member to Ava and party to the JPA in October of 2023. On October 24, 2023, the Authority legally adopted the name Ava Community Energy Authority, where it had previously used the name East Bay Community Energy Authority since its inception.

WHEREAS, Section 4.9 of the JPA Agreement established the Community Advisory Committee to advise the Board of Directors on subjects related Ava’s operations, and Members are appointed by the Board and will represent diverse cross-sections of the service area.

WHEREAS, when Ava’s service area expanded to include the San Joaquin County cities of Lathrop and Stockton, staff sought direction from the Board of Directors on updates to the Community Advisory Committee Guide and Appointment Process (“Guide”) to include representation for customers within the new jurisdictions.

WHEREAS, at its meeting on December 20, 2023, the Board of Directors approved updates to the Guide to include the new service area, as well as various process updates.

WHEREAS, from December 22, 2023, to March 4, 2024, Ava hosted an online application where members of the public could apply to be considered for a vacant position on the Community Advisory Committee and appointed by Ava’s Board of Directors.

WHEREAS, twenty-one completed applications were received during the application period; including twelve from the North region, six from the East region, and 3 from the Central region.

WHEREAS, the Directors from each Ava region reviewed the applications from their respective planning areas and recommended the applicants to be considered for appointment by the Board of Directors.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF AVA COMMUNITY ENERGY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Directors hereby authorizes the appointments of the following Community Advisory Committee Members and Alternate Members, as identified by the Directors from each respective planning area:

Ava Service Area Region	Appointment Recommendation
North Albany, Berkeley, Oakland, Emeryville, and Piedmont	Indira Balkissoon (Member) Peter Weiner (Alternate Member)
East Dublin, Livermore, and Pleasanton	Pete Stephenson (Member) Jill Gile (Alternate Member)
South Fremont, Union City and Newark	
Central Hayward, San Leandro, and Alameda County Unincorporated	Rachel DiFranco (Alternate Member)
San Joaquin County Tracy, Stockton, and Lathrop	

ADOPTED AND APPROVED this 20th day of March, 2024.

Jack Balch, Chair

ATTEST:

Adrian Bankhead, Clerk of the Board