



East Bay Community Energy / San José Clean Energy

2023 Long-Term Resource

Request for Offers

**Attachment D: Offer Supplement Requirements**

Each Respondent must submit just one Offer Supplement file, providing a brief narrative of the developer qualifications and proposed project(s). The Offer Supplement must contain responses to all the information requested below, organized under the appropriate section headers and maintaining the listed numerical section order.

The Offer Supplement must be submitted as a PDF file via the Respondent’s Dropbox folder. The file name should be saved as “EBCE-SJCE Offer Supplement\_*RespondentCompanyName*”.

**Developer Background**

*Complete only once per Respondent and include as the opening section of the PDF packet*. *Do your best to keep Developer Background to 4 pages.*

1. **Corporate Structure**
* Briefly describe the history of the company’s operation, as well as the size and footprint of the company, including reference to the number of personnel based in California and in Alameda County or Santa Clara County (if applicable).
* Briefly describe the company’s corporate financing structure, noting access to capital and latest bond rating (if applicable). Additionally, include the same information for any Project Owner other than the Respondent company, referencing the project(s) in which they have an ownership stake.
* Provide any additional relevant information regarding the Respondent’s company and/or company structure that is influential to the Respondent’s ability to execute their Offer(s).
1. **Development Experience**
* List all **operational projects**, including details on: (a) location, (b) size, (c) technology, (d) COD date, (e) offtaker, (f) any other pertinent details. Please denote which projects, if any, are executed with CCAs.
* List all projects that have **executed PPAs** and are **pre-COD**, including details on: (a) location, (b) size, (c) technology, (d) anticipated COD, (e) current project status, (f) offtaker, if public. Please denote which projects, if any, are executed with CCAs.
1. **Project Financing and Ownership**
* Describe your financing strategy related to development, construction, and long-term ownership. Please state your assumptions relative to the project financing structure, the type of anticipated/committed financing, and all involved parties.
* Describe how development costs have been financed to date.
* Describe the tax equity financing strategy, including what PTC or ITC level is assumed for individual project offers and steps taken to de-risk through safe harboring, construction start, etc.
* Describe the long-term ownership plan for the asset (e.g. holding or selling; if selling will it be to a captive party such as a yieldco or an open competitive process)?
* Provide historical track record on completed financings and partnerships.

**Project Details**

*Prepare responses to all items in this section* ***once per site****. Should the Respondent be submitting projects at more than one site, prepare responses to the below questions for each site then duplicate the process for the next site. Do your best to keep Project Details to 7 pages per site.*

1. **Project Summary**
* Brief summary of project including location, size, technology description, and any relevant high-level details.
* Explicitly list all Offers being made from this facility, organized by product, referencing each Offer using the naming convention: *SiteName\_ProductNumber-OfferNumber.*
	+ *Note: The product number should correspond with the one of the six products listed in the protocol and the Offer Number should correspond with the numbering on the relevant Offer Form tabs.*
* Specify whether EBCE/SJCE would be the sole offtaker of products from the site proposed. If there are other known or potential offtakers, please detail their contracting status to give EBCE/SJCE a better sense of the execution plan and risks.
* For this project site, specify whether the Respondent is open to the possibility of EBCE/SJCE jointly procuring should that become of interest.
1. **Site Control**
* Describe site control for the project, clearly stating the current status, key risks, and whether or not Respondent has site control for the full duration of the term offered.
	+ If Respondent only has partial site control, share expected plan to obtain control (i.e. option to purchase land, option to lease, etc.) and timing for completion. Include details on if site control is secured for any gen-tie routes including easements.
	+ If the site is leased, describe the remaining term of the lease and any major conditions related to the lease.
	+ If Respondent does not have site control, describe plan to obtain such control (i.e. option to purchase land/option to lease etc.).
	+ If site control is not applicable for the product(s) being offered, please state so with a brief explanation.
1. **Interconnection**
* Describe the status of the project’s interconnection, briefly detailing:
	+ Location, expected configuration, and key risks
	+ Results of the latest Phase I/Phase II Study
	+ Results of any additional studies (if applicable)
	+ Estimated interconnection facility and upgrade costs
	+ Expected date for execution of interconnection agreement
1. **Permitting and Environmental Impact**
* Describe the site’s zoning and discretionary permitting requirements, status, expected dates for receiving individual permits, and key risks. Please also list permits *not* yet obtained and describe the planned efforts to obtain these permits, the status of discussions with state and federal wildlife agencies, and any recommendations regarding permits from those agencies.
* Provide summary details on relevant screens and assessments that have been completed as they pertain to:
	+ Land classification and key features (hydrology, wetlands, floodplains)
	+ Species (birds and other wildlife, Threated or Endangered Species)
	+ Architectural, Archaeological, or Native American Sacred Sites
* Summarize what environmental studies (including biological resource assessments) will be completed and the status of these permits and estimated timeframe for completion.
1. **Project Acceptance**
* Describe any ongoing/anticipated litigation, inquiry or investigation to the project, property, or material equipment.
* Detail whether there known or anticipated issues in the relationship between the project and nearby communities.
* Describe the benefits the project provides the community in which it is located, including grid reliability and/or local criteria pollutant mitigation.
1. **Labor, Workforce Development, Community Investment**
* Describe the project’s labor strategy and commitments, including details on:
	+ Percentage of contractors or sub-contractors based in project county
	+ Percentage of contractors or sub-contractors based in Alameda County or Santa Clara County (if applicable and if different from above)
	+ Number of contractors or sub-contractors certified as small businesses (either state or federal certification)
	+ Use of Union labor and prevailing wages, citing any existing Project Labor Agreements signed for the project
	+ Commitments to workforce development opportunities (either directly through the project or through investment in workforce development opportunities elsewhere)
* For projects located outside of the EBCE/SJCE service territory, describe the Respondent company’s commitment to local community investment in terms of dollars or activities that will be directed towards Alameda County (Required for EBCE, requested for SJCE).
* Confirm that this proposal for storage facilities does not rely on equipment or resources built with forced labor. Consistent with the business advisory jointly issued by the U.S. Departments of State, Treasury, Commerce and Homeland Security on July 1, 2020, equipment or resources sourced from the Xinjiang region of China are presumed to involve forced labor.
1. **Operations & Maintenance**
* Describe the project O&M strategy, key parties, contracting status, and committed/expected timing for execution.
* Include assumptions relative to the scheduling coordinator role for the project configuration being offered.
* Please describe any decommissioning plans and plans for disposal of key equipment at the end of the project's life. Please describe what components of facility will be recycled and Seller’s ability to commit to a recycling plan if an agreement is executed.