



Consent Item 8

To:	Ava Community Energy Authority
From:	Dan Lieberman, Director of Marketing
Subject:	<i>Approving a resolution to execute a contract to increase the Not To Exceed amount to \$400,000 with Dakota Press</i>
Date:	February 19, 2025

Summary/Recommendation

This memo proposes increasing the not-to-exceed amount in the Agreement with Dakota Press to \$400,000 this fiscal year, Fiscal Year 2024/2025 ("FY 24/25"), since it is a critical supplier of printing services, and our forecast printing needs are beyond what can be covered in the existing Agreement.

Financial Impact

There is sufficient room in the FY 24/25 printing budget for this increase in the Agreement, so there is no fiscal impact.

Analysis and Context (with deadlines as applicable)

Through a competitive solicitation in 2023, Ava staff selected San Leandro-based commercial printer Dakota Press, as our primary provider of printing services. Dakota Press is a union shop that offers quality work at reasonable rates.

Last Spring, staff estimated that we would need \$200,000 in printing services from Dakota Press this Fiscal Year, FY 24/25. However, as of February 3, 2025, we have spent \$134,184

with Dakota Press for FY 24/25, and we have several large printing projects still left in the schedule for this Fiscal Year that we would like them to produce.

Attachments

- A. Resolution

RESOLUTION NO. R-2025-XX

A RESOLUTION OF THE BOARD OF DIRECTORS

OF AVA COMMUNITY ENERGY AUTHORITY AUTHORIZING THE CEO TO INCREASE THE NOT-TO-EXCEED AMOUNT IN A CONTRACT WITH DAKOTA PRESS FROM \$200,000 TO \$400,000 THIS FISCAL YEAR

WHEREAS Ava Community Energy Authority (“Ava”) was formed as a community choice aggregation agency (“CCA”) on December 1, 2016, under the Joint Exercise of Powers Act, California Government Code sections 6500 *et seq.*, among the County of Alameda, and the Cities of Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Piedmont, Oakland, San Leandro, and Union City to study, promote, develop, conduct, operate, and manage energy-related climate change programs in all of the member jurisdictions. The Cities of Newark and Pleasanton, located in Alameda County, along with the City of Tracy, located in San Joaquin County, were added as members of Ava and parties to the Joint Powers Agreement (“JPA”) in March of 2020. The City of Stockton was added as a member to Ava in September of 2022. The City of Lathrop was added as a member to Ava in October of 2023. San Joaquin County was added as a member to Ava in July 2024. On October 24, 2023, Ava legally adopted the name Ava Community Energy Authority, where it had previously used the name East Bay Community Energy Authority since its inception.

WHEREAS Ava Community Energy has extensive commercial printing needs, including dissemination of two required annual mailers to all customers (Power Content Label and Joint Rate Mailer), as well as enrollment notices (two for new accounts and at least four notices per customer for mass-enrollments, such as Stockton and Lathrop), miscellaneous courtesy notices, such as information about Ava customer bill credits, and promotional mailers about Ava programs; and

WHEREAS Through a competitive solicitation in 2023, Ava staff selected San Leandro-based commercial printer Dakota Press, as our primary provider of printing services. Dakota Press is a union shop, offering quality work at reasonable rates. They have produced excellent quality printed materials and provided outstanding service, during our initial contract term and renewal period; and

WHEREAS Last Spring, staff estimated that we would need \$200,000 in printing services from Dakota Press this current Fiscal Year 2024/2025 (“FY 24/25”). However, as of February 3, 2025, we have spent \$134,184 with Dakota Press for FY 24/25, and we have several large printing projects still left in the schedule for FY 24/25 that we would like them to produce.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF AVA COMMUNITY ENERGY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Authorize the CEO to increase the not-to-exceed amount in the Agreement with Dakota Press from \$200,000 to \$400,000 this current Fiscal Year, FY 24/25.

ADOPTED AND APPROVED this 19th day of February, 2025.

Jack Balch, Chair

ATTEST:

Adrian Bankhead, Clerk of the Board