



## **Financial, Administrative and Procurement Subcommittee Meeting**

Wednesday, July 9, 2025  
3:30 pm

### In Person:

Conference Room 5  
Ava Community Energy  
1999 Harrison Street, Suite 2300  
Oakland, CA 94612

### Or from the following locations:

- Milk and Honey Cafe, 34265 Fremont Blvd Fremont, CA 94555
- 35653 Scarborough Dr, Newark, CA 94560
- 1100 Webster St, Oakland, CA 94607
- 34009 Alvarado-Niles Road, Union City, CA 94587

### Via Zoom:

<https://avaenergy-org.zoom.us/j/83599993289>

### Or join by phone:

Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099 or +1 301 715 8592  
or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)  
Webinar ID: 835 9999 3289

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at least 2 working days before the meeting at (510) 707-1764 or [cob@avaenergy.org](mailto:cob@avaenergy.org).*

*If you have anything that you wish to be distributed to the Finance, Administration and Procurement Subcommittee, please email it to the clerk by 5:00 pm the day prior to the meeting.*

## **1. Welcome & Roll Call**

**2. Public Comment**

*This item is reserved for persons wishing to address the FAP Subcommittee on any Ava-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to three minutes per speaker. The FAP Chair may increase or decrease the time allotted to each speaker.*

**3. Approval of Minutes from May 8, 2025 (Action Item)**

**4. Compliance Period Procurement Methodology (Informational Item)**

Review of proposed compliance periods for Ava procurement.

**5. Administrative Procurement Policy (Informational Item)**

Revisions to Ava's procurement policy.

**6. Fiscal Year Annual Audit Preview (Informational Item)**

Preview the details of the upcoming annual audit.

**7. Updated Energy Risk Management Policy (Informational Item)**

Review of the updated Energy Risk Management Policy.

**8. Fiscal Year 2024-2025 Q3 Draft Financial Statements (Informational Item)**

Review the financial statements for the quarter closing March 31, 2025.

**9. Committee Member and Staff Announcements including requests to place items on future Board Agendas**

**10. Adjourn**

The next Financial, Administrative and Procurement Subcommittee meeting will be held on Monday, September 8, 2025 at 3:30pm.

Rotunda Building  
Large Conference Room  
300 Frank Ogawa Plaza  
Oakland, CA 94612