



**Draft Minutes**  
**Executive Committee Meeting**  
**Wednesday, October 1, 2025**  
3:00 pm

In Person:

Altamont Conference Room  
Ava Community Energy  
1999 Harrison Street, Suite 2300  
Oakland, CA 94612

Or from the following locations:

Hayward City Hall, Conference Room 4A, 777 B St, Hayward, CA 94541  
City Council Office, Pleasanton City Hall, 123 Main St., Pleasanton, CA 94566  
Stockton City Hall, 425 N El Dorado St., Stockton CA 95202

Via Zoom:

<https://avaenergy-org.zoom.us/j/88267670367>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592  
or +1 312 626 6799 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)  
Webinar ID: 882 676 70367

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at least 2 working days before the meeting at (510) 906-0491 or [cob@avaenergy.org](mailto:cob@avaenergy.org).*

*If you have anything that you wish to be distributed to the Executive Committee, please email it to the clerk by 5:00 pm the day prior to the meeting.*

**1. (10:58) Welcome & Roll Call**

**Present: Members:** Andersen (Piedmont), Balch (Pleasanton), Vice-Chair Roche and Chair Gonzalez (San Leandro)

**Not Present: Members:** Marquez (Alameda County) and Fugazi (Stockton)

**2. (11:45) Public Comment**

*This item is reserved for persons wishing to address the Executive Committee on any Ava Community Energy-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to three minutes per speaker and must complete an electronic [speaker slip](#). The Executive Committee Chair may increase or decrease the time allotted to each speaker.*

**(12:35) Public Comment - Jim Lutz** spoke about localizing the operating expenses in Ava's budget.

**3. (15:47) Approval of Minutes from September 3, 2025**

There were no comments.

**Member Andersen motioned to approve the minutes. Member Balch seconded the motion, which was approved 4/0/0/0/2 (yes, no, abstain, recuse, not present)**

**Yes: Members: Balch, Andersen, Vice-Chair Roche and Chair Gonzalez**

**No: none**

**Abstain: none**

**Recuse: none**

**Not Present: Members Marquez and Fugazi,**

**4. (16:58) Administrative Procurement Policy (Informational Item)**

Various updates to Ava's non-energy Procurement Policy for improved efficiency.

**Legal Director John Perkins** introduced this item and addressed questions from Board members.

**Chair Gonzalez** opened the public comment period and there were no comments.

**5. (56:04) CAC Guide Updates (Informational Item)**

Add Unincorporated County and make administrative updates to CAC Guide.

**Senior Public Engagement Coordinator Cait Cady** introduced this item and addressed questions from Board members.

**Chair Gonzalez** opened the public comment period and there were no comments.

**6. (1:35:24) Committee Member and Staff Announcements including requests to place items on future Executive Committee Agendas**

There were no committee member or staff announcements.

**7. (1:35:32) Adjourn**

The meeting was adjourned at 4:33pm.

The next Executive Committee meeting will be held on Wednesday, November 5, 2025 at 3pm at:

Altamont Conference Room  
Ava Community Energy  
1999 Harrison Street, Suite 2300  
Oakland, CA 94612