



Draft Minutes
Community Advisory Committee Meeting
September 15, 2025
6:00 pm

In Person:
Large Conference Room
Rotunda Building
300 Frank H. Ogawa Plaza
Oakland CA 94612

Or from the following remote locations:
1343 Fairview Ct, Livermore CA 94550
4563 Meyer Park Circle, Fremont, CA 94536
4664 Rousillon Ave, Fremont, CA 94555
1234 W Oak St, Stockton CA, 95204

Via Zoom:
<https://us02web.zoom.us/j/84794506189>

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929
205 6099 or +1 301 715 8592 or +1 312 626 6799 or 877 853 5257 (Toll Free)
Webinar ID: 847 9450 6189

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If you have anything that you wish to be distributed to the Committee, please email it to the clerk by 5:00 pm the day prior to the meeting.

C1. Welcome & Roll Call

Present: Members: Landry, Weiner, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

Not Present: Members: Lakshman and Stephenson

C2. (2:04) Public Comment

This item is reserved for persons wishing to address the Committee on any Ava Community Energy-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to three minutes per speaker and must complete an electronic [speaker slip](#). The Committee Chair may increase or decrease the time allotted to each speaker.

No public comments were received.

C3. (2:31) Approval of Minutes from July 16, 2025

Chair Hernandez opened up the public comment and a comment was heard from **Jessica Tovar** (21:21).

Member Weiner motioned to approve the minutes. Member Balkissoon seconded. Following discussion, Member Balkissoon withdrew her second and the Committee tabled consideration of the July 16, 2025 minutes to the next meeting.

C4. (23:08) CAC Chair Report

Chair Hernandez and **Vice-Chair Souza** presented a verbal report.

No public comments were received.

C5. (28:52) Customer Programs Roadmap Update (CAC Informational Item)

Review of the item that went to Exec Comm on 9/3

Chief Customer Officer Henderson introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened up the public comment period and comments were heard from **Jessica Tovar** (1:06:37), **Anne Olivia Eldred** (1:08:43), **Tim Frank** (1:12:02), **Dohee Kim** (1:15:20), and **Bradley Cleveland** (1:18:32).

No action taken.

C5A. (1:22:11) Member Lutz's Letter – Added Item (Immediate Action, Gov. Code §54954.2(b)(2))

Chair Hernandez introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there were no comments.

Agenda Amendment: Member Lutz motioned to add his letter regarding the strategic roadmap process to the agenda under Gov. Code §54954.2(b)(2) (“need for immediate action”). The motion was seconded by Member Balkissoon and approved unanimously (9/0/0/0/2), satisfying the two-thirds requirement.

Yes: Members: Landry, Weiner, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: None

Recuse: None

Not Present: Members Stephenson and Lakshman

C5A1 (1:44:59) Member Lutz Letter - Recommendation 1 out of 4

Chair Hernandez introduced this item and **Member Lutz** addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there was one comment from Anne Olivia Eldred (1:46:36).

Member Lutz motioned to ask the Board to include selected board and CAC members in the review and selection of the consultant in the customer programs RFP process. Member Pacheco seconded the motion, which was approved unanimously 9/0/0/0/2 (yes/no/abstain/recuse/not present):

Yes: Members: Landry, Weiner, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: None

Recuse: None

Not Present: Members Stephenson and Lakshman

C5A2 (1:49:55) Member Lutz Letter - Recommendation 2 out of 4

Member Lutz introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there was one comment from Anne Olivia Eldred (1:55:13).

Member Lutz motioned to ask the board that public engagement be geographically spread out over Ava territory, including Stockton, Tri Valley, South County, and North County, and for public engagement efforts to be made virtually accessible. The motion was seconded by Member Balkissoon, which was passed 6/1/2/0/2 (yes/no/abstain/recuse/not present):

Yes: Members: Landry, Weiner, Pacheco, Harper, Lutz, and Chair Hernandez

No: Member Swaminathan

Abstain: Member Balkissoon and Vice-Chair Souza

Recuse: None

Not Present: Members Stephenson and Lakshman

C5A3 (1:59:55) Member Lutz Letter – Recommendation 3 out 4:

Member Lutz introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there were no comments.

Member Lutz motioned to ask the Board to require that public engagement be early in each of the three RFP tasks: 1. Market Assessment on External Landscape, 2. Program Metrics Development and 3. Program Concepts and Program Concept Metrics in the scope of work for customer programs road map. This motion was seconded by Member Balkissoon, which was approved 8/1/0/0/2 (yes/no/abstain/recuse/not present):

Yes: Members: Landry, Weiner, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: None

Recuse: None

Not Present: Members Stephenson and Lakshman

C5A4 (2:04:39) Recommendation 4

Member Lutz introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there were no comments.

Member Lutz motioned to ask the board to undertake an additional roadmap process with early meaningful community engagement to include A. the entirety of Ava's operations, and B. strategic plans to address regulatory, legislative, market, and technological opportunities as well as risks to Ava Community Energy. Member Landry seconded the motion.

Member Balkissoon offered a substitute motion to table Member Lutz's motion until the next meeting. Member Harper seconded Member Balkissoon's substitute motion, which was approved 9/0/0/0/2 (yes/no/abstain/recuse/not present):

Yes: Members: Landry, Weiner, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: None

Recuse: None

Not Present: Members Stephenson and Lakshman

Member Weiner left the meeting at 8:18pm

C6. (2:20:04) Rate Stabilization Fund Policy (Board Action Item)

Adopt a formal Rate Stabilization Fund Policy

CFO Russell Mills introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and there were no comments.

Member Pacheco motioned to approve the staff recommendation. Vice-Chair Souza seconded the motion, which was approved 7/0/1/0/3 (yes/no/abstain/recuse/not present):

Yes: Members: Landry, Balkissoon, Swaminathan, Pacheco, Harper, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: Member Lutz

Recuse: None

Not Present: Members: Weiner, Stephenson and Lakshman

C7. (2:54:34) Allocation of Budget Surplus (Board Action Item)

Approve an allocation of the 2024-25 budget surplus to the Rate Stabilization Fund

CFO Russell Mills introduced this item and addressed questions from Community Advisory Committee members.

Chair Hernandez opened the public comment period and comments were heard from Dohee Kim (3:15:15), Jessica Tovar (3:17:33) and Anne Olivia Eldred (3:20:47).

Member Balkissoon motioned to accept the staff recommendation, with an allocation of 90% of the surplus budget to the Rate Stabilization Fund, and 10% to customer credits. Member Lutz seconded the motion.

Member Balkissoon revised the allocation to 90% to the Rate Stabilization Fund, 5% to community projects and 5% for customer credits. Member Lutz seconded the revised motion.

Chair Hernandez offered a substitute motion to accept the staff recommendation but to allocate 85% to the Rate Stabilization Fund, 10% to customer credits, and 5% to community innovation grants.

Members Balkissoon and Lutz accepted the Chair's substitute motion, thereby withdrawing their pending motion.

Chair Hernandez amended his substitute motion to specify that the 10% for customer credits be directed to CARE/FERA customers.

Members Balkissoon and Lutz accepted the Chair's amendment to the substitute motion.

The final substitute motion, as amended, was approved unanimously (8/0/0/0/3):

Yes: Members: Landry, Balkissoon, Swaminathan, Pacheco, Harper, Lutz, Vice-Chair Souza and Chair Hernandez

No: None

Abstain: None

Recuse: None

Not Present: Members: Weiner, Stephenson and Lakshman

C8. (3:34:53) CAC Member and Staff Announcements including requests to place items on future Community Advisory Committee Meeting Agendas

Announcements were made by **Cait Cady**, Senior Public Engagement Coordinator.

C9. Adjourn

The meeting was adjourned at 9:37pm.

The next Community Advisory Committee meeting will be held on Monday, October 20, 2025 at 6:00 pm.