



CAC Item C6

Consent Item 9

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| To: | Ava Community Energy Authority |
| From: | Cait Cady, Public Engagement Specialist |
| Subject: | Community Advisory Committee (CAC) Guide Updates and Term Extensions |
| Date: | December 17, 2025 |

Summary/Recommendation

Adopt a Resolution taking the following actions:

- Approve amendments to the Community Advisory Committee (CAC) Guide as outlined below and in Attachment A. The purpose of these updates is to include unincorporated San Joaquin County in the CAC seat allocation methodology and further maximize operational efficiency ahead of the CAC's next appointment cycle.
- Extend all current CAC terms to April 30, 2026. The purpose of this extension is to ensure alignment of all current and future CAC terms, which will improve the efficiency and predictability of Member appointment cycles and allow for the staggering of Member terms.

Financial Impact

This proposal includes adding another seat to the CAC, which would result in a modest financial impact due to an additional stipend and possible parking reimbursements. Current stipends are \$128.00 per meeting, which amounts to approximately \$1,408 per year per member if members attend all scheduled eleven meetings (i.e., one meeting per month, less the August recess). CAC Members are also reimbursed for their parking to attend meetings, which amounts to \$30 per meeting, per Member.

Analysis and Context

Section 4.9 of the Joint Powers Agreement called for the Board of Directors to establish a Community Advisory Committee. On November 20, 2019, the Board of Directors approved the first Community Advisory Committee Guide and appointment process, which outlined membership qualifications and the process to appoint new Members.

On October 21, 2020, the Board of Directors approved updates to the CAC Guide and appointment process to accommodate Ava's growing service area. These updates were made to provide proper representation and engagement of the CAC, particularly given the inclusion of Ava's new communities in the cities of Newark, Pleasanton, and Tracy. The updates included the following structural changes as well: the addition of three seats (increasing the CAC to twelve active seats, corresponding with the concept of "voting shares" in Sec. 4.12.2 of Ava's JPA Agreement); configuring the apportionment of CAC seats to Ava Service Area Regions; appointing one Alternate for each Ava Service Area Region, for a total of five; and engaging the Alameda County Mayors' Conference to appoint two At-large Members.

On December 20, 2023, the Board of Directors approved additional updates to the Guide to incorporate the cities of Stockton and Lathrop and make several administrative updates. These updates included: setting a limit of two terms for At-large members, assigning the Board of Directors the authority to appoint at-large members, mandating that vacancies are to be filled on a semi-annual basis, establishing staggered terms, and instituting a six-month residency 'grace period' when Members move outside of the service area.

Unincorporated San Joaquin County joined Ava's JPA in July 2024 and is not currently represented in the CAC's seat allocations. On October 1, 2025, the Ava Executive Committee received a presentation of recommended updates to the CAC Guide aimed at incorporating the new jurisdiction and improving the CAC's operations. Executive Committee Members were generally supportive of the proposal to add an additional seat to the Committee and many of the edits outlined in Attachment A. There was renewed interest in creating a structure of staggered Member terms, as well as an emphasis on the importance of predictability and equity in appointment cycles.

Under the CAC's current structure, 10 of the 12 seats are distributed regionally across Ava's service area in Alameda and San Joaquin counties. There are five regions (North, East, South, and central Alameda County, as well as San Joaquin County). There are five Alternates with an Alternate representing each of the five regions. Additionally, the Committee includes two At-large Members, bringing the CAC to a total of 12 seats and five Alternates. Each region is allocated its number of seats according to its approximate, cumulative electricity load. As previously noted, this corresponds to the JPA's allocation of Voting Shares votes among the Board of Directors (per [JPA Sec. 4.12.2](#) and [Exhibit C](#)).

Table 1: Current CAC Membership consists of the following:

| Member | Region | Current Term Start | Current Term End | Current Term # |
|-----------------------|---------------|---------------------------|-------------------------|-----------------------|
| Cynthia Landry | North | Jan 1, 2024 | Dec 31, 2025 | 4 |
| Indira Balkissoon | North | Mar 20, 2024 | Mar 20, 2026 | 1 |
| Peter Weiner* | North | Oct 15, 2024 | Dec 31, 2025 | 1 |
| Shiva Swaminathan | South | Jan 1, 2024 | Dec 31, 2025 | 2 |
| Vijay Lakshman | South | Jan 1, 2024 | Dec 31, 2025 | 2 |
| Ernesto Pacheco | Central | Jan 1, 2024 | Dec 31, 2025 | 3 |
| Mickey Souza | Central | Jan 1, 2024 | Dec 31, 2025 | 2 |
| Rachel DiFranco (Alt) | Central | Mar 20, 2024 | Mar 20, 2026 | 1 |
| Pete Stephenson | East | Mar 20, 2024 | Mar 20, 2026 | 1 |
| Jill Gile (Alt) | East | Mar 20, 2024 | Mar 20, 2026 | 1 |
| Davis Harper Zapata | SJC | Mar 13, 2024 | Mar 13, 2026 | 1 |
| Ed Hernandez | At-large | Jan 1, 2024 | Dec 31, 2025 | 2 |
| Jim Lutz | At-large | Jan 1, 2024 | Dec 31, 2025 | 2 |

**Member Weiner was appointed as an Alternate March 20, 2024, and then appointed to a regular Member following a mid-term resignation (in compliance with the CAC Guide).*

Recommendation 1: Update CAC Regional Seat Allocations

With the addition of unincorporated San Joaquin County, the San Joaquin County region's combined JPA Vote Share increases to 29.5%, the largest of any region. To avoid removing seats from other regions and ensure an equitable distribution of seats across Ava's service area, staff's recommendation is to add a seat to the Committee and allocate it to the San Joaquin County region. This would bring the total number of CAC seats up to 13.

Approval of the proposal would be followed by a CAC Member application and appointment cycle, in which Ava staff work with Board Members to 1) solicit potential applicants; 2) facilitate nominations by regional Board Members (or by Executive Committee Members, in the case of At-large CAC member nominations); and 3) seek Board approval to appoint a CAC member to this proposed new seat for San Joaquin County, as well as appointments and/or reappointments to fill any other CAC vacancies.

Table 2: Proposed CAC seat allocations with the addition of Unincorporated San Joaquin County

| Region | JPA Vote Share* | CAC Seat Allocation | Alternate Seat Allocation |
|---|-----------------|---------------------|---------------------------|
| North Albany, Berkeley, Oakland, Emeryville, and Piedmont | 25.6% | 3 | 1 |
| East Dublin, Livermore, and Pleasanton | 11.1% | 1 | 1 |
| South Fremont, Union City and Newark | 17.6% | 2 | 1 |
| Central Hayward, San Leandro, and Alameda County Unincorporated | 16.3% | 2 | 1 |
| San Joaquin County Tracy, Stockton, Lathrop, and San Joaquin County Unincorporated | 29.5% | 3 | 1 |
| At-large | | 2 | |

* JPA Vote Shares reflect Ava's most recently amended JPA (Sec. 4.12.2 and Exhibit C), effective July 17, 2024. Cumulative annual load is based on 2023 usage.

Recommendation 2: Administrative updates to CAC Guide

To further optimize efficiency and better reflect current operating procedures on the Committee, staff recommend the edits in the redlined CAC Guide attached (Attachment A).

Substantive updates include:

- **Defining CAC terms:** The current Guide sets term length and limits for CAC Members, but does not define, nor standardize, when terms start and end. To help align CAC Member terms, implement the staggering of these terms, and maximize the efficiency of CAC appointment cycles, staff recommend including specific language that defines terms as beginning in the Spring of the calendar year. The proposed update calls for all terms to start May 1 of their appointment year and end two years later on April 30. This will create cohesion, standardization, and predictability for CAC terms. The staggering of terms would be implemented following the next CAC application and appointment cycle (tentatively planned for Q1/Q2 2026).
- **Add flexibility to recruitment windows:** The current Guide requires filling vacancies on a semi-annual basis. This requirement has become both unnecessary and overly

prescriptive. Facilitating CAC application and appointment processes require a great deal of staff and Board Member capacity. Updating this to occur on an annual basis, with the option to facilitate additional recruitment and appointments as needed, gives staff and the Board flexibility to schedule recruitments to avoid redundancy and streamline the process.

Recommendation 3: Extend all current Member terms to April 30, 2026

In accordance with the recommendation to standardize CAC terms in Recommendation 2, staff recommend extending all current CAC terms to April 30, 2026. This will establish uniform, standardized CAC terms going forward and ahead of the next appointment cycle in early 2026. The additional time will not count towards any Member's term limits. As seen in Table 1, current Members have terms that end December 31, 2025, or March 2026, so this will be an extension of one-to-four months.

Attachments

- A. Resolution
- B. Redline CAC Guide with proposed updates
- C. Clean CAC Guide including proposed updates
- D. Presentation

RESOLUTION NO. R-202x-XX
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE AVA COMMUNITY ENERGY AUTHORITY TO UPDATE THE
COMMUNITY ADVISORY COMMITTEE (CAC) GUIDE AND REALLOCATE
REGIONAL SEATS

WHEREAS Ava Community Energy Authority (“Ava”) was formed as a community choice aggregation agency (“CCA”) on December 1, 2016, under the Joint Exercise of Powers Act, California Government Code sections 6500 *et seq.*, among the County of Alameda, and the Cities of Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Piedmont, Oakland, San Leandro, and Union City to study, promote, develop, conduct, operate, and manage energy-related climate change programs in all of the member jurisdictions. The cities of Newark and Pleasanton, located in Alameda County, along with the City of Tracy, located in San Joaquin County, were added as members of Ava and parties to the Joint Powers Agreement (“JPA”) in March of 2020. The city of Stockton was added as a member to Ava in September of 2022. The city of Lathrop was added as a member to Ava in October of 2023. San Joaquin County was added as a member to Ava in July 2024. On October 24, 2023, Ava legally adopted the name Ava Community Energy Authority, where it had previously used the name East Bay Community Energy Authority since its inception.

WHEREAS the Board of Directors approved the Community Advisory Committee (“CAC”) Guide and Appointment Process (“Guide”) on November 20, 2019, which outlines the committee seats, qualifications, and appointment process;

WHEREAS the Guide has been amended by the Board each time Ava expanded its service territory, in 2020 as well as 2023, to include the new Ava service area. The Board has also revised the Guide over the years to modify committee seat qualifications appointment methodology, and member term lengths, and to provide additional operational efficiencies;

WHEREAS In 2024, unincorporated San Joaquin County joined Ava’s Joint Powers Authority and staff subsequently sought direction from Ava’s Executive Committee on proposed updates to the CAC’s seat allocations and other administrative updates.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF AVA COMMUNITY
ENERGY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The terms of current CAC Members are hereby extended through April 30, 2026, if desired. This additional time will not count toward term limits;

Section 2. The Amendments to the Guide attached to this agenda item are hereby approved, and authorize the Chief Executive Officer, with approval by the General Counsel, to make any nonsubstantive clarifying or clerical revisions necessary.

ADOPTED AND APPROVED this 17th day of December, 2025.

Betsy Andersen, Chair

ATTEST:

Adrian Bankhead, Clerk of the Board



Community Advisory Committee Guide

Purpose

Advise the Board of Directors on ~~all~~ subjects related to the operations of the CCA program as set forth in the work plan adopted ~~on October 18, 2019~~ by the Board of Directors.

Authority

Established by the Board of Directors. See JPA section 4.9

Agency

Ava Community Energy (Ava)

Qualifications

Ava service area resident; ~~or shall those who~~ have owned ~~or and~~ actively operated a business in Ava service area for a period of at least ~~5-five~~ years prior to appointment and shall do so for the entire period of appointment. Applicants will be considered with an interest in maintaining diversity of representation by geography, population, work experience and community.

If a sitting Member moves out of the service area, they will have ~~6six~~ months to reestablish residency before no longer meeting eligibility requirements.

Staff Person

~~Adrian Bankhead (abankhead@avaenergy.org) and Cait Cady (ccady@avaenergy.org)~~ The Clerk of the Board and Ava's Public Engagement team (contact: cob@avaenergy.org).

Composition

The Advisory Committee consists of ~~110 planning area regional~~ seats and two ~~(2)~~ at-large seats for a total of ~~132~~ seats. Regional seats are allocated by the Board based on JPA Voting Shares in Sec. 4.12.2 and Exhibit C of the JPA. The ~~101 regional~~ seats each represent the following areas:

| <u>Region</u> | <u>JPA Vote Share</u> | <u>CAC Seat Allocation*</u> | <u>Alternate Seat Allocation</u> |
|--|------------------------------|------------------------------------|---|
| North Albany, Berkeley, Oakland, Emeryville, and Piedmont | 27.7% | 3 | 1 |
| East Dublin, Livermore, and | 12.8% | 1 | 1 |

| | | | |
|--|------------------|----------------|---|
| Pleasanton | | | |
| South Fremont, Union City and Newark | 20.1% | 2 | 1 |
| Central Hayward, San Leandro, and Alameda County Unincorporated | 18.5% | 2 | 1 |
| San Joaquin County Tracy, Stockton, and Lathrop, <u>and San Joaquin County Unincorporated</u> | 20.9% | 3 2 | 1 |
| At-Large | | 2 4 | |
| At-Large | | 4 | |

*CAC seat allocations are based on the corresponding Voting Shares Vote described in JPA Sec. 4.12.2

Application Process

The application process will occur at least once a year and should be held early in the calendar year. If subsequent, unanticipated vacancies emerge on the Committee that prevent a quorum, additional application and appointment cycles may be held later in the calendar year at any time at the discretion of staff or the Board. Any person residing or owning and actively operating a business in the Ava service area interested in serving on the Advisory Committee should complete the Advisory Committee application during the specified application period. Ava will announce the start of the application window via meeting announcements, Ava email distribution list, and the Community Advisory Committee site: <https://avaenergy.org/governance/>. The application period will be last for at least 30 days from the time it is first announced ment of the vacancy.

Sitting CAC Members who are eligible to serve another term can submit a request for reappointment that will affirm their eligibility and interest in seeking reappointment. Staff will share the reappointment form with eligible Members ahead of the upcoming appointment cycle and distribute responses to Board Members for consideration.

Applicants will receive an automated email response to their application submission with the appointment target date. Ava staff will review applications for completeness and qualifications. Once the applications have been reviewed, applicants will be notified via email if they will or will not advance.

The Executive Committee and/or an ad hoc committee of the Board will review applications and recommend the appointment of members to the full Board for approval. Executive or ad hoc committee members have the option to interview applicants and/or call references as part of their review. Once selected applicants have completed the interview process, interviewees will be notified of their appointment status.

Once the Executive Committee or ad hoc committee has finalized their recommended appointment(s), staff will notify the applicants and confirm their continued interest in the

appointment. If a selected applicant declines the appointment invitation, another candidate may be selected from the same pool of ~~interviewees~~applicants. Applications will be retained for 30 days after appointments are made. In the event a vacancy is created during these 30 days, Ava may use the same pool of applicants.

No applications will be retained for future application periods. Applicants not selected may resubmit an application when the next application period opens.

Appointment

~~The Committee is~~Committee Members are appointed by the Board of Directors based on the qualifications outlined above.

Term

Appointments shall be for ~~staggered two (2)-year terms, with each term beginning on May 1 and ending on April 30 of their respective appointment years. With the exception of the initial committee which had three (3) members serving a shorter term to stagger the term end dates.~~begin Members in regionally allocated seats may serve up to four ~~(4)~~ full terms or any combination thereof for a total of eight ~~(8)~~ years, or at the pleasure of the Board, from the date of appointment. No appointee to a regional seat shall serve more than a total of ~~eight (8) years- four terms.~~

In the event of a CAC Member resignation, an Alternate or off-cycle appointee who completes one year (i.e., half the term) of the previous appointee's term will remain eligible for another seven years of CAC service.; Those who complete less than one year of the previous appointee's term will remain eligible for another eight years of CAC service. with the exception of those assigned an extra year to establish staggered terms.

At-large Members may serve up to two ~~(2)~~ consecutive terms and ~~at the same~~ CAC region cannot be represented in an ~~a~~At-large seat for more than two ~~(2)~~ consecutive terms. In the event of an At-large Member resignation, an off-cycle appointee who completes one year (i.e., half the term) of the previous appointee's term will remain eligible for another three years of CAC service. Those who complete less than one year of the previous appointee's term will remain eligible for another eight years of CAC service.

Chair and Vice-Chair

The Committee shall elect a new Chair and Vice-Chair annually ~~at the June meeting~~. Members may serve as Chair or Vice-Chair for one ~~(1)~~ year and for no more than two ~~(2)~~ consecutive years.

Ex Officio Board Member

The Committee Chair will serve as a non-voting member of the Board of Directors as described in section 4.2.2 of the Joint Powers Authority Agreement. The Ex Officio Board member may not serve on the Executive Committee or participate in Closed Session Meetings of the Board.

Stipends

Committee members are eligible to receive a ~~\$123.55~~ stipend per meeting with a maximum of four meetings per month. Stipends are set and adjusted by the Board of Directors, with regular

adjustments for inflation.

For Committee members to be eligible for stipends, the Committee must have a quorum and members must arrive no later than 30 minutes after the meeting start time. Please see Board of Directors' Resolution R-2018-17 for additional information.

Attendance

Members are expected to attend every regular CAC meeting, which occur on a monthly basis up to two (2) meetings per month. Members must inform the Clerk of the Board of a planned absence.

Absences may not be communicated solely through the Chair, although the member should include the Chair in any attendance communications with the Clerk. Members are also expected to coordinate directly with the Alternate for their region when they cannot attend a meeting. Members with excessive absences may potentially be dismissed from the committee. The decision to dismiss a member will be made by the Board of Directors.

Vacancies

Vacant Regional and At-large seats on the Committee will be filled on an annual basis early each calendar year, or more frequently when Vacancies will be filled on a semi-annual basis, from the time the vacancy occurs, unless required necessary to achieve quorum. When there is a vacancy on the committee during During an semi-annual recruitment window application and appointment cycle, Ava will announce the vacancy and the start of the application window period via meeting announcements, Ava email distribution list(s), and the Community Advisory Committee site: avaenergy.org/governance/. If the seat vacated is a regular Regional seat, an aAlternate may be appointed immediately following the vacancy announcement to fill the seat and complete the remaining term.

Removal from Committee

A member of the Community Advisory Committee may be removed by the Board of Directors for any reason by majority vote. See JPA section 4.9. A Member's attendance record may also be taken into account if/when they seek reappointment for additional terms.



Community Advisory Committee Guide

Purpose

Advise the Board of Directors on subjects related to the operations of the CCA program as set forth in the work plan adopted by the Board of Directors.

Authority

Established by the Board of Directors. See JPA section 4.9

Agency

Ava Community Energy (Ava)

Qualifications

Ava service area resident; or those who have owned and actively operated a business in Ava service area for a period of at least five years prior to appointment and shall do so for the entire period of appointment. Applicants will be considered with an interest in maintaining diversity of representation by geography, population, work experience, and community.

If a sitting Member moves out of the service area, they will have six months to reestablish residency before no longer meeting eligibility requirements.

Staff Person

The Clerk of the Board and Ava's Public Engagement team (contact: cob@avaenergy.org).

Composition

The Advisory Committee consists of 11 regional seats and two At-large seats for a total of 13 seats. Regional seats are allocated by the Board based on JPA Voting Shares in Sec. 4.12.2 and Exhibit C of the JPA. The 11 regional seats each represent the following areas:

| Region | CAC Seat Allocation* | Alternate Seat Allocation |
|---|-----------------------------|----------------------------------|
| North Albany, Berkeley, Oakland, Emeryville, and Piedmont | 3 | 1 |
| East Dublin, Livermore, and Pleasanton | 1 | 1 |
| South Fremont, Union City and Newark | 2 | 1 |
| Central | 2 | 1 |

| | | |
|--|---|---|
| Hayward, San Leandro, and Alameda County Unincorporated | | |
| San Joaquin County Tracy, Stockton, Lathrop, and San Joaquin County Unincorporated | 3 | 1 |
| At-large | 2 | |

*CAC seat allocations are based on the corresponding Voting Shares Vote described in JPA Sec. 4.12.2

Application Process

The application process will occur at least once a year and should be held early in the calendar year. If subsequent, unanticipated vacancies emerge on the Committee that prevent a quorum, additional application and appointment cycles may be held at any time at the discretion of staff or the Board. Any person residing or owning and actively operating a business in the Ava service area interested in serving on the Advisory Committee should complete the Advisory Committee application during the specified application period. Ava will announce the start of the application window via meeting announcements, Ava email distribution list, and the Community Advisory Committee site: avaenergy.org/governance/. The application period will last for at least 30 days from the time it is first announced.

Sitting CAC Members who are eligible to serve another term can submit a request for reappointment that will affirm their eligibility and interest in seeking reappointment. Staff will share the reappointment form with eligible Members ahead of the upcoming appointment cycle and distribute responses to Board Members for consideration.

Applicants will receive an automated email response to their application submission with the appointment target date. Ava staff will review applications for completeness and qualifications. Once the applications have been reviewed, applicants will be notified via email if they will or will not advance.

The Executive Committee and/or an ad hoc committee of the Board will review applications and recommend the appointment of members to the full Board for approval. Executive or ad hoc committee members have the option to interview applicants and/or call references as part of their review.

Once the Executive Committee or ad hoc committee has finalized their recommended appointment(s), staff will notify the applicants and confirm their continued interest in the appointment. If a selected applicant declines the appointment invitation, another candidate may be selected from the same pool of applicants. Applications will be retained for 30 days after appointments are made. In the event a vacancy is created during these 30 days, Ava may use the same pool of applicants.

No applications will be retained for future application periods. Applicants not selected may resubmit an application when the next application period opens.

Appointment

Committee Members are appointed by the Board of Directors based on the qualifications

outlined above.

Term

Appointments shall be for staggered, two-year terms with each term beginning on May 1 and ending on April 30 of their respective appointment years. Members in regionally allocated seats may serve up to four full terms, or any combination thereof, for a total of eight years, or at the pleasure of the Board, from the date of appointment. No appointee to a regional seat shall serve more than a total of four terms.

In the event of a CAC Member resignation, an Alternate or off-cycle appointee who completes one year (i.e., half the term) of the previous appointee's term will remain eligible for another seven years of CAC service. Those who complete less than one year of the previous appointee's term will remain eligible for another eight years of CAC service.

At-large Members may serve up to two consecutive terms and the same CAC region cannot be represented in an At-large seat for more than two consecutive terms. In the event of an At-large Member resignation, an off-cycle appointee who completes one year (i.e., half the term) of the previous appointee's term will remain eligible for another three years of CAC service. Those who complete less than one year of the previous appointee's term will remain eligible for another eight years of CAC service.

Chair and Vice-Chair

The Committee shall elect a new Chair and Vice-Chair annually. Members may serve as Chair or Vice-Chair for one year and for no more than two consecutive years.

Ex Officio Board Member

The Committee Chair will serve as a non-voting member of the Board of Directors as described in section 4.2.2 of the Joint Powers Authority Agreement. The Ex Officio Board member may not serve on the Executive Committee or participate in Closed Session Meetings of the Board.

Stipends

Committee members are eligible to receive a stipend per meeting with a maximum of four meetings per month. Stipends are set and adjusted by the Board of Directors, with regular adjustments for inflation.

For Committee members to be eligible for stipends, the Committee must have a quorum and members must arrive no later than 30 minutes after the meeting start time. Please see Board of Directors' Resolution R-2018-17 for additional information.

Attendance

Members are expected to attend every regular CAC meeting, which occur on a monthly basis. Members must inform the Clerk of the Board of a planned absence.

Absences may not be communicated solely through the Chair, although the member should include the Chair in any attendance communications with the Clerk. Members are also expected to coordinate directly with the Alternate for their region when they cannot attend a meeting. Members with excessive absences may potentially be dismissed from the Committee. The decision to dismiss a member will be made by the Board of Directors.

Vacancies

Vacant Regional and At-large seats on the Committee will be filled on an annual basis early each calendar year, or more frequently when necessary to achieve quorum. During an application and appointment cycle, Ava will announce the vacancy and the start of the application period via meeting announcements, Ava email distribution list(s), and the Community Advisory Committee site: avaenergy.org/governance/. If the seat vacated is a Regional seat, an Alternate may be appointed immediately following the vacancy announcement to fill the seat and complete the remaining term.

Removal from Committee

A member of the Community Advisory Committee may be removed by the Board of Directors for any reason by majority vote. See JPA section 4.9. A Member's attendance record may also be taken into account if/when they seek reappointment for additional terms.

Community Advisory Committee Guide Updates & Term Extensions

December 17, 2025

Ava Community
Energy



Recommendation

Adopt a Resolution approving the following:

1. Add an additional seat to the Committee assigned to the San Joaquin County region to reflect the inclusion of unincorporated San Joaquin County.
2. Approve administrative updates to the CAC Guide to improve operational efficiency (such as standardizing terms and appointment cycles).
3. Extend all current CAC terms to April 30, 2026, to establish standardized terms.

Community Advisory Committee (CAC): Background

- Established in Section 4.9 of Ava's Joint Powers Agreement
- Function: To advise the Board of Directors on subjects related to Ava operations and act as a liaison between the Board and community stakeholders
- Structure: 10 regionally allocated seats, 2 at-large seats, and 5 Alternates (one Alternate for each region)
- Current vacancies: 1 Regional Member (San Joaquin County) and 3 Alternates
- The CAC meets every month on the Monday before Board meetings



CAC Guide Overview

- 2019 — Board of Directors approves first CAC Guide, which outlined membership qualifications and process for appointing Members
- 2020 — The Board of Directors approved first round of updates in order to include the new communities of **Newark, Pleasanton, and Tracy**. Structural changes included: adding three new seats, configuring the allocation of seats to service area regions, appointing Alternates for each region, and requiring engagement with the Alameda County Mayors' Conference to appoint At-Large Members
- 2023 — The Board of Directors approved additional updates to the Guide to include the new communities of **Stockton and Lathrop**. The following administrative changes were also included: setting a limit of two terms for At-Large members; assigning the Board of Directors the authority to appoint At-Large members; providing that vacancies are to be filled on a semi-annual basis; establishing staggered terms; and establishing a residency 'grace period'.
- 2024 — **Unincorporated San Joaquin County** joined JPA

Current CAC Membership

Attachment Consent Item 9D

| Member | Region | Appointment Date | Current Term Start Date | Current Term End Date | Current Term # | Eligible for another term? |
|-----------------------|----------|------------------|-------------------------|-----------------------|----------------|----------------------------|
| Cynthia Landry | North | Jun 7, 2017 | Jan 1, 2024 | Dec 31, 2025 | 4 | No |
| Indira Balkissoon | North | Mar 20, 2024 | Mar 20, 2024 | Mar 20, 2026 | 1 | Yes |
| Peter Weiner | North | Oct 15, 2024 | Oct 15, 2024 | Dec 31, 2025 | 1 | Yes |
| Shiva Swaminathan | South | May 19, 2021 | Jan 1, 2024 | Dec 31, 2025 | 2 | Yes |
| Vijay Lakshman | South | May 19, 2021 | Jan 1, 2024 | Dec 31, 2025 | 2 | Yes |
| Ernesto Pacheco | Central | Jun 3, 2019 | Jan 1, 2024 | Dec 31, 2025 | 3 | Yes |
| Mickey Souza | Central | May 19, 2021 | Jan 1, 2024 | Dec 31, 2025 | 2 | Yes |
| Rachel DiFranco (Alt) | Central | Mar 20, 2024 | Mar 20, 2024 | Mar 20, 2026 | 1 | Yes |
| Pete Stephenson | East | Mar 20, 2024 | Mar 20, 2024 | Mar 20, 2026 | 1 | Yes |
| Jill Gile (Alt) | East | March 20, 2024 | Mar 20, 2024 | Mar 20, 2026 | 1 | Yes |
| Davis Harper Zapata | SJC | Mar 13, 2024 | Mar 13, 2024 | Mar 13, 2026 | 1 | Yes |
| Ed Hernandez | At-large | Nov 17, 2021 | Jan 1, 2024 | Dec 31, 2025 | 2 | Yes |
| Jim Lutz | At-large | Nov 17, 2021 | Jan 1, 2024 | Dec 31, 2025 | 2 | Yes |

Proposed CAC Seat Allocations

Attachment Consent Item 9D

| Regions | *Current* CAC JPA Vote Share | *Current* CAC Seat Allocation | New JPA Vote Share | Proposed New CAC Seat Allocation | Alternate Seat Allocation |
|--|------------------------------------|-------------------------------------|-----------------------|---|---------------------------------|
| North Albany, Berkeley, Oakland, Emeryville, Piedmont | 27.7% | 3 | 25.6% | 3 | 1 |
| East Dublin, Livermore, Pleasanton | 12.8% | 1 | 11.1% | 1 | 1 |
| South Fremont, Union City, Newark | 20.1% | 2 | 17.6% | 2 | 1 |
| Central Hayward, San Leandro, Unincorporated Alameda County | 18.5% | 2 | 16.3% | 2 | 1 |
| San Joaquin County Tracy, Stockton, Lathrop, Unincorporated San Joaquin County | 20.9% | 2 | 29.5% | 3 | 1 |
| All | | 2 | | 2 | |
| | 100% | 12 | 100% | 13 | 5 |

Summary of Recommendations

Recommendation 1

Update CAC Regional seat allocations to include unincorporated San Joaquin County, which results in allocating an additional Committee seat to the San Joaquin County region.

Recommendation 2

Administrative updates to the CAC guide, as stated in the redlined CAC Guide, including:

- Standardize terms (all terms will begin May 1 of appointment year)
- Add flexibility to application periods (minimum of one application/appointment process per year)

Recommendation 3

Extend all current CAC terms to April 30, 2026.

Next Steps

2026 CAC Application and Appointment Cycle

Attachment Consent Item 9D

- January 2026: Open CAC application
 - Public engagement & outreach to announce Application Period
- February 2026: Close application
- April 2026: Board considers/approves new CAC appointments & reappointments
- Orientation for new CAC Members
- Implement staggered terms, in accordance with CAC Guide

Thank you!



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