



Community Advisory Committee Work Plan

*Approved by the Ava Board of Directors on 12/18/24.
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Updated 9/10/18 to reflect direction by Ava Executive Committee
Original Draft to Executive Committee dated 8/21/18*

Ava Community Advisory Committee Work Plan

The purpose of the Ava Community Energy Authority Community Advisory Committee ("CAC") is to advise the Ava Board of Directors ("Board") on all subjects related to the operation of the Community Choice Aggregation program pursuant to California Public Utilities Code Section 366.2 ("CCA Program") as provided in Section 4.9 of the Ava Joint Powers Agreement and "set forth in a work plan adopted by the Board of Directors from time to time."¹ The work plan is intended to facilitate the CAC's advisory process and subject matter prioritization, without dictating or limiting its scope.

The CAC Work Plan includes but is not limited to the following:

1. Recommendations to Ava's Board on recurring Board items (examples below):

- Annual budgeting (May/June)
- Legislative priorities (annual)
- Integrated Resource Planning (biennial)

2. Recommendations to Ava's Board on non-recurring Board items/issues of general public interest to be agendaized/discussed at a CAC meeting (examples below):

- Local Development & Programs (e.g. Local Development Business Plan; equity; energy affordability)
- Policy (e.g., regulatory/legislative issues outside of annual legislative cycle)
- Marketing/Public Engagement (e.g., Stockton/Lathrop outreach related to initial citywide enrollments in 2025; Ava ad campaigns; Ava brand updates, etc.)

3. CAC- initiated items for recommendation to the Board via / Ad Hoc CAC Committee formation (examples below):

- Ad Hoc: Energy Affordability Committee
- Ad Hoc: Emerging Tech Committee: Bi-directional charging; offshore wind; etc.
- Ad Hoc: Local Climate Action Plans (CAPs) Committee: City-specific CAPs
- Ad Hoc: Community Resilience

Excerpts from JPA

The JPA in its entirety is located [here](#).

Below are two excerpts relating directly to the CAC.

¹ Full JPA language specific to the CAC included as Attachment 1.

4.2.2 The Board shall also include one non-voting ex officio member as defined in Section 1.1.13 (“Ex Officio Board Member”). The Chair of the Community Advisory Committee, as described in Section 4.9 below, shall serve as the Ex Officio Board Member. The Vice Chair of the Community Advisory Committee shall serve as an alternate Ex Officio Board Member when the regular Ex Officio Board Member is absent from a Board meeting

4.9 Community Advisory Committee. The Board shall establish a Community Advisory Committee consisting of nine members and three alternates, none of whom may be voting members of the Board. One alternate from the pool of three alternates may take the place of a Community Advisory Member when a Community Advisory Committee member cannot attend a meeting. The Community Advisory Committee member that is unable to attend a meeting must notify the alternates of their inability to attend and obtain confirmation that one of the Alternates can attend the Community Advisory Committee meeting in that member’s place. The function of the Community Advisory Committee shall be to advise the Board of Directors on all subjects related to the operation of the CCA Program as set forth in a work plan adopted by the Board of Directors from time to time, with the exception of personnel and litigation decisions. The Community Advisory Committee is advisory only, and shall not have decision making authority, or receive any delegation of authority from the Board of Directors. The Board shall publicize the opportunity to serve on the Community Advisory Committee and shall appoint members of the Community Advisory Committee and Alternates from those individuals expressing interest in serving, and who represent a diverse cross-section of interests, skill sets and geographic regions. Members of the Community Advisory Committee shall serve staggered four-years terms (the first term of three of the members shall be two years, and four years thereafter), which may be renewed. A member or Alternate of the Community Advisory Committee may be removed by the Board of Directors by majority vote. The Board of Directors shall determine whether the Community Advisory Committee members will receive a stipend or be entitled to reimbursement of expenses.